



**BOARD OF PORT COMMISSIONERS**  
**PORT OF REDWOOD CITY**  
**AGENDA**

REGULAR MEETING  
WEDNESDAY, 8:00 AM  
JULY 12, 2023

CHAIR: RALPH A. GARCIA  
VICE CHAIR: LORIANNA KASTROP  
SECRETARY: STAN MAUPIN  
COMMISSIONER: RICHARD S. CLAIRE  
COMMISSIONER: NANCY C. RADCLIFFE

**AGENDA ITEM**

**I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**

The Board of Port Commissioners held its regular meeting in person at the Port Administrative Offices and via video/teleconference, pursuant to Government Code Section 54953(e). Members of the public participated in the meeting as well as remotely via the Zoom platform or in person at the Port Administrative Offices. Pursuant to the Ralph M. Brown Act, as amended by AB 361, all votes were by roll call and the meeting was available to the public to attend and provide public comments via audio/video teleconference.

Chair Ralph Garcia, presiding

Commissioners Present: Nancy C. Radcliffe, Stan Maupin, Lorianna Kastrop and Ralph A. Garcia

Commissioners Absent: Richard Claire

Port Executives Present: Executive Director, Kristine A. Zortman, and Port Attorney, Francois X. Sorba

Chair Garcia called the meeting to order at 8:00 AM. Clerk of the Board Linda Alvarado confirmed a meeting quorum with Commissioners Radcliffe, Kastrop, Maupin, and Garcia in attendance. Commissioner Radcliffe led the Pledge of Allegiance.

**II. PUBLIC COMMENT**

Executive Director Zortman confirmed that there were no members of the public who wished to make public comment on non-agendized items.

**III. APPROVAL OF MINUTES — NONE**

**IV. APPROVAL OF CLAIMS — JUNE 29, 2023**

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to approve claims dated June 29, 2023 was made by Commissioner Radcliffe and was seconded by Commissioner Kastrop. The motion passed 4-0 by voice roll call vote with Commissioner Claire having an excused absence.

**V. ORDINANCES — NONE**

**VI. RESOLUTIONS**

**A. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING STANDARD SUBLEASE AGREEMENT - (PORTSIDE INVESTORS - PHASE I LEASE AGREEMENT) - (WEST COAST CATHETER, INC.)**

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to adopt the resolution was made by Commissioner Kastrop and was seconded by Commissioner Radcliffe. The motion passed 4-0 by voice roll call vote with Commissioner Claire having an excused absence.

**B. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY AMENDING THE COST RECOVERY USER FEE POLICY AND USER FEE SCHEDULE**

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to adopt the resolution was made by Commissioner Maupin and was seconded by Commissioner Radcliffe. The motion passed 4-0 by voice roll call vote with Commissioner Claire having an excused absence.

**VII. MOTIONS — NONE**

**VIII. REPORTS/PRESENTATIONS — NONE**

**IX. EXECUTIVE DIRECTOR'S REPORT**

Executive Director Zortman thanked staff and first responders for all of their coordination and hard work for the well-attended 4<sup>th</sup> of July celebration. On June 30, 2023 staff attended a meeting with Larry Goldzband, Executive Director of the San Francisco Bay Conservation and Development Commission, along with other Regional Port Directors. Executive Director Zortman stated the City of Redwood City (City) approved a new contract on the 101/84 interchange, staff will be working with the City, and other Regional agencies. Commissioner Maupin has agreed to be the project proponent.

**X. MATTERS OF BOARD INTEREST**

On July 4, 2023 Chair Garcia and Commissioner Maupin attended the 4<sup>th</sup> of July Celebration at the Port. On July 8, 2023 Commissioner Kastrop attended Westpoint Harbor's Regatta Race, and stated after the finish line, sailors seemed to be impeding vessel traffic. Commissioner Kastrop requested the Port reach out to the Race Chair to find ways to notify racers of the rules of the road regarding shipping traffic. Commissioner Kastrop thanked staff for Rock the Dock.

**XI. CLOSED SESSION — NONE**

**XII. ADJOURNMENT — TO REGULAR MEETING OF JULY 26, 2023**

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to adjourn the meeting was made by Commissioner Kastrop and seconded by Commissioner Radcliffe. The motion passed 4-0 by voice roll call vote with Commissioner Claire having an excused absence. The meeting was adjourned by Chair Garcia at 8:21 AM to its next regularly scheduled meeting on July 26, 2023.