



# BOARD OF PORT COMMISSIONERS PORT OF REDWOOD CITY MINUTES

REGULAR MEETING  
WEDNESDAY, 8:00 AM  
MARCH 8, 2023

CHAIR: RALPH A. GARCIA  
VICE CHAIR: LORIANNA KASTROP  
SECRETARY: STAN MAUPIN  
COMMISSIONER: RICHARD S. CLAIRE  
COMMISSIONER: NANCY C. RADCLIFFE

## AGENDA ITEM

### I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Board of Port Commissioners held its regular meeting in person at the Port Administrative Offices and via video/teleconference, pursuant to Government Code Section 54953(e). Members of the public participated in the meeting as well as remotely via the Zoom platform or in person at the Port Administrative Offices. Pursuant to the Ralph M. Brown Act, as amended by AB 361, all votes were by roll call and the meeting was available to the public to attend and provide public comments via audio/video teleconference.

Chair Ralph Garcia, presiding

Commissioners Present: Richard Claire, Nancy C. Radcliffe, Stan Maupin, Lorianna Kastrop and Ralph A. Garcia

Commissioners Absent: None

Port Executives Present: Executive Director, Kristine A. Zortman; Director of Finance and Administration, Rajesh Sewak and Port Attorney, Francois X. Sorba

Commissioner Garcia called the meeting to order at 8:00 AM. Clerk of the Board Linda Alvarado conducted roll call and confirmed a meeting quorum with Commissioners Claire, Radcliffe, Kastrop, Maupin, and Garcia in attendance. Commissioner Maupin led the Pledge of Allegiance.

### II. PUBLIC COMMENT

Executive Director Zortman confirmed that there were no members of the public in attendance at the meeting who wished to make public comment on non-agendized items.

### III. APPROVAL OF MINUTES — February 22, 2023

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to approve minutes dated February 22, 2023 was made by Commissioner Radcliffe and was seconded by Commissioner Maupin. The motion passed by a unanimous voice roll call vote of all Commissioners present.

### IV. APPROVAL OF CLAIMS — February 28, 2023

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to approve claims dated February 28, 2023 was made by Commissioner Maupin and was seconded by Commissioner Radcliffe. The motion passed by a unanimous voice roll call vote of all Commissioners present.

### V. ORDINANCES — NONE

## **VI. RESOLUTIONS**

### **A. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING THE BELOW SUBLEASE AGREEMENTS:**

- 1. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING RESOLUTION APPROVING SECOND AMENDMENT TO SUBLEASE AGREEMENT - (PORTSIDE INVESTORS - PHASE I LEASE AGREEMENT) - (HELENE CORRALES, AS AN INDIVIDUAL)**
- 2. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING FIFTH AMENDMENT TO SUBLEASE AGREEMENT - (PORTSIDE INVESTORS - PHASE I LEASE AGREEMENT) - (WINGHART LAW GROUP, INC.)**

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to adopt the resolutions was made by Commissioner Kastrop and was seconded by Commissioner Claire. The motion passed by a unanimous voice roll call vote of all Commissioners present.

## **VII. MOTIONS — NONE**

### **A. MOTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY TO APPROVE AND AUTHORIZE EXECUTION OF CONTRACT WITH A-1 FENCE, INC.**

Executive Director Zortman introduced Connor Revay, Assistant Operations Manager. Connor presented a brief presentation on the 9-acre fencing project, located at 475 Seaport Blvd. Mr. Revay stated from the informal Request for Proposal four bids were received. Mr. Revay also stated A-1 Fence, Inc. has worked with the Port in the past in different capacities, therefore work references have been verified and confirmed Commissioner Kastrop's inquiry of past work references of A-1 Fence, Inc. Commissioner Kastrop inquired that the contract had several missing fields as the dates of the proposed work or construction schedule were not included in the contract. Mr. Revay stated that due to the inclement weather, staff is working with the contractor to finalize dates for installation. Commissioner Kastrop further asked if the fence construction would need a building permit as she did not see that requirement in the contract. Mr. Revay stated that he would investigate it as well as reach out to the contractor. Commissioner Kastrop inquired what type of fencing would be installed; Mr. Revay stated it would be a chain link fence without silt slats. Commissioner Kastrop inquired if A-1 Fence, Inc would forego "the quote valid for five business days" as stated in their proposal. Mr. Revay confirmed that A-1 Fence was still honoring their proposal. After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to adopt the motion was made by Commissioner Kastrop and was seconded by Commissioner Radcliffe. The motion passed by a unanimous voice roll call vote of all Commissioners present.

## **VIII. REPORTS/PRESENTATIONS — NONE**

### **IX. EXECUTIVE DIRECTOR'S REPORT**

Executive Director Zortman welcomed the Commissioners that were present in person and virtually. Executive Director Zortman recognized Port staff for their continued hard work in debris clean up from the recent storms. From February 27 through March 1, 2023 staff attended California Marine Affairs and Navigation Conference in Washington D.C. Port staff engaged with Members of Congress, Respective staff members, and congressional maritime stakeholders at the US Capitol Visitor's Center. Executive Director Zortman stated the Request for Proposals for professional consulting firms to prepare CEQA-compliant environmental reviews and reports for the Redwood City Ferry Project closed with three firms responding. Executive Director Zortman concluded her report with an update on the launching of the Spring concert series that will commence in April and conclude in early summer.

Commissioner Radcliffe requested an update on the fish seller at the marina. Executive Director Zortman stated the current fisherman's trawler is not as large and with the current storms, they have not had the opportunity to fish as

often as they would like. Executive Zortman stated we are talking to other commercial fisherman that may want to bring fish in May. As the weather improves in the upcoming weeks, fish sales may be more present.

**X. MATTERS OF BOARD INTEREST**

On February 8, 2023 Commissioner Kastrop attended Bay Area Council’s networking meeting. Commissioner Kastrop stated at this event she networked with a bio-tech company located near the Port that is interested in the ferry project. On March 2, 2023 Commissioner Kastrop attended the Water Emergency Transportation Agency Board Meeting. On March 4, 2023 Commissioner Kastrop stated the 17th annual crab and shrimp dinner hosted by the Optimist Club of Redwood City was a success and she thanked the Optimist Club for their service.

**XI. CLOSED SESSION**

**PUBLIC EMPLOYEE PERSONNEL EVALUATION – EXECUTIVE DIRECTOR  
GOVERNMENT CODE SECTION 54957**

Chair Garcia convened the Board into a Closed Session at 8:20 AM for the above matter.

Chair Garcia reconvened the Board into Open Session at 8:36 AM.

Chair Garcia stated no reportable actions from closed session.

**XII. ADJOURNMENT — To Regular Meeting of March 22, 2023**

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to adjourn the meeting was made by Commissioner Radcliffe and seconded by Commissioner Maupin. The motion passed by a unanimous voice roll call vote of all Commissioners present. The meeting was adjourned by Chair Garcia at 8:37 AM to its next regularly scheduled meeting on March 22, 2023.