



# BOARD OF PORT COMMISSIONERS PORT OF REDWOOD CITY MINUTES

REGULAR MEETING  
WEDNESDAY, 8:00 AM  
SEPTEMBER 13, 2023

CHAIR: RALPH A. GARCIA  
VICE CHAIR: LORIANNA KASTROP  
SECRETARY: STAN MAUPIN  
COMMISSIONER: RICHARD S. CLAIRE  
COMMISSIONER: NANCY C. RADCLIFFE

## AGENDA ITEM

### I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Board of Port Commissioners held its regular meeting in person at the Port Administrative Offices and via video/teleconference, pursuant to Government Code Section 54953(e). Members of the public participated in the meeting as well as remotely via the Zoom platform or in person at the Port Administrative Offices. Pursuant to the Ralph M. Brown Act, as amended by AB 361, all votes were by roll call and the meeting was available to the public to attend and provide public comments via audio/video teleconference.

Chair Garcia, presiding

Commissioners Present: Nancy C. Radcliffe, Lorianna Kastrop, Stan Maupin and Ralph Garcia

Commissioners Absent: Richard Claire

Port Executives Present: Executive Director, Kristine A. Zortman; Director of Finance and Administration, Rajesh Sewak and Port Attorney, Francois X. Sorba

Chair Garcia called the meeting to order at 8:00 AM. Clerk of the Board Linda Alvarado conducted roll call and confirmed a meeting quorum with Commissioners Radcliffe, Kastrop, Maupin and Garcia in attendance and Commissioner Claire with an excused absence. Commissioner Radcliffe led the Pledge of Allegiance.

At 8:01 AM Chair Garcia asked for a moment of silence to honor and remember the families and victims of 9/11.

### II. PUBLIC COMMENT

Executive Director Zortman confirmed that there were no members of the public who wished to make public comment on non-agendized items.

### III. APPROVAL OF MINUTES — AUGUST 9, 2023

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. Commissioner Kastrop asked that corrections be made to August 9, 2023 minutes. Specifically requesting the following change: 'where she may serve' be modified to 'she was asked to serve'. A motion to approve the amended minutes dated August 9, 2023 was made by Commissioner Radcliffe and was seconded by Commissioner Kastrop. The motion passed 4-0 by voice roll call vote with Commissioner Claire having an excused absence.

### IV. APPROVAL OF CLAIMS — AUGUST 18, 2023 and AUGUST 21, 2023

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to approve claims dated August 18, 2023 and August 21, 2023 was made by Commissioner Radcliffe and was seconded by Commissioner Maupin. The motion passed 4-0 by voice roll call vote with Commissioner Claire having an excused absence.

### V. ORDINANCES — NONE

## **VI. RESOLUTIONS**

### **A. RESOLUTION OF BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY ACCEPTING BID FOR THE PURCHASE AND DELIVERY OF A TACTICAL VEHICLE AND A FIRST RESPONDER JET DOCK FOR USE AT THE PORT OF REDWOOD CITY; AUTHORIZING EXECUTION OF AGREEMENTS FOR SAID PURCHASE**

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to adopt the resolution was made by Commissioner Kastrop and was seconded by Commissioner Maupin. The motion passed 4-0 by voice roll call vote with Commissioner Claire having an excused absence.

### **B. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY ACCEPTING GRANT FROM THE U.S. DEPARTMENT OF HOMELAND SECURITY UNDER THE PORT'S FISCAL YEAR 2023 PORT SECURITY GRANT PROGRAM (PSGP) AND AUTHORIZING EXECUTION OF DOCUMENTS**

Executive Director Zortman introduced Connor Revay, Assistant Operation Manager. Mr. Revay presented a brief presentation of the Federal Port Security Grants Program. Mr. Revay's presentation included an overview of the grant and the four projects where the funds will be allocated. After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to adopt the resolution was made by Commissioner Maupin and was seconded by Commissioner Radcliffe. The motion passed 4-0 by voice roll call vote with Commissioner Claire having an excused absence.

## **VII. MOTIONS — NONE**

## **VIII. REPORTS/PRESENTATIONS**

### **RECEIVE THE CERTIFIED SEMI-ANNUAL INVESTMENT REPORT**

Executive Director Zortman introduced Rajesh Sewak, Director of Finance and Administration. Mr. Sewak presented the Semi-Annual Investment Report. Mr. Sewak stated the Port's revenue has increased by \$500k from interest earned on investments. Mr. Sewak stated all investments are in compliance with Port and the City of Redwood City's guidelines. After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comments on this agenda item. This was an informational item; no action was taken.

## **IX. EXECUTIVE DIRECTOR'S REPORT**

On August 14, 2023 Executive Director Zortman, Chair Garcia, and Commissioner Maupin hosted Lt. Col. Timothy Shebesta, Commander of the U.S. Army Corps of Engineers (USACE) SF District, along with Congressman Kevin Mullin's office. Executive Director Zortman stated dredging matters were discussed. On August 17, 2023 Executive Director Zortman attended the State Select Committee on Goods Movement and provided public testimony on behalf of the California Association of Port Authorities. On August 21, 2023 Executive Director Zortman and Chair Garcia presented at the City of Redwood City Council's regular meeting the Port's Annual Report, she also thanked all Port Commissioners for attending. Executive Director Zortman stated the Port has resumed tours and has hosted Congressman Kevin Mullin's new staff, and newly appointed Police Chief, Kristina Bell. She also stated the Port is launching Lunch and Learn, a new pilot series to educate and showcase the Port. Executive Director Zortman stated Trish Wagner, Business Development Manager has placed banners throughout Redwood City promoting PortFest. Executive Director Zortman concluded her report by thanking Port staff for their continued hard work.

## **X. MATTERS OF BOARD INTEREST**

On September 12, 2023 Commissioner Kastrop attended Water Emergency Transportation Agency's Board Meeting. On September 15, 2023 Commissioner Kastrop will attend Bay Planning Coalition's Beneficial Reuse Subcommittee meeting, where she was asked to serve.

**XI. CLOSED SESSION**

**CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION —**

**Significant exposure to litigation Government Code, Section 54956.9 (d) (2) (ONE CASE)**

Chair Garcia convened the Board into a Closed Session at 8:25 AM for the above matter.

Chair Garcia reconvened the Board into Open Session at 8:40 AM, stating no reportable actions from Closed Session.

**XII. ADJOURNMENT — TO REGULAR MEETING OF SEPTEMBER 27, 2023**

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to adjourn the meeting was made by Commissioner Radcliffe and seconded by Commissioner Maupin. The motion passed 4-0 by voice roll call vote with Commissioner Claire having an excused absence. The meeting was adjourned by Chair Garcia at 8:42 AM to its next regularly scheduled meeting on June 14, 2023.