



BOARD OF PORT COMMISSIONERS PORT OF REDWOOD CITY MINUTES

REGULAR MEETING
WEDNESDAY, 8:00 AM
AUGUST 9, 2023

CHAIR: RALPH A. GARCIA
VICE CHAIR: LORIANNA KASTROP
SECRETARY: STAN MAUPIN
COMMISSIONER: RICHARD S. CLAIRE
COMMISSIONER: NANCY C. RADCLIFFE

AGENDA ITEM

I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Board of Port Commissioners held its regular meeting in person at the Port Administrative Offices and via video/teleconference, pursuant to Government Code Section 54953(e). Members of the public participated in the meeting as well as remotely via the Zoom platform or in person at the Port Administrative Offices. Pursuant to the Ralph M. Brown Act, as amended by AB 361, all votes were by roll call and the meeting was available to the public to attend and provide public comments via audio/video teleconference.

Chair Garcia, presiding

Commissioners Present: Nancy C. Radcliffe, Lorianna Kastrop, Stan Maupin and Ralph Garcia

Commissioners Absent: Richard Claire

Port Executives Present: Executive Director, Kristine A. Zortman; Director of Finance and Administration, Rajesh Sewak and Port Attorney, Francois X. Sorba

Chair Garcia called the meeting to order at 8:00 AM. Clerk of the Board Linda Alvarado conducted roll call and confirmed a meeting quorum with Commissioners Radcliffe, Kastrop, Maupin and Garcia in attendance and Commissioner Claire with an excused absence. Commissioner Kastrop led the Pledge of Allegiance.

II. PUBLIC COMMENT —

Executive Director Zortman confirmed that there were no members of the public who wished to make public comment on non-agendized items.

III. APPROVAL OF MINUTES — JUNE 28, 2023 and JULY 12, 2023

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. Commissioner Kastrop asked that corrections be made to July 12, 2023 minutes, specifically requesting that her mention be added. A motion to approve the minutes dated June 28, 2023 and amended minutes dated July 12, 2023 was made by Commissioner Radcliffe and was seconded by Commissioner Maupin. The motion passed 4-0 by voice roll call vote with Commissioner Claire having an excused absence.

IV. APPROVAL OF CLAIMS — JULY 21, 2023

ACTION: MOTION TO APPROVE; PUBLIC COMMENT; ROLL CALL VOTE

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to approve claims dated July 21, 2023 was made by Commissioner Radcliffe and was seconded by Commissioner Kastrop. The motion passed 4-0 by voice roll call vote with Commissioner Claire having an excused absence.

V. ORDINANCES — NONE

VI. RESOLUTIONS

A. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING THE BELOW SUBLEASE AGREEMENTS:

- 1. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING FIRST AMENDMENT TO SUBLEASE AGREEMENT (PORTSIDE INVESTORS - PHASE I LEASE AGREEMENT) (AGING LIFE CARE CALIFORNIA, DBA: BAY AREA GCM)**
- 2. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING FIFTH AMENDMENT TO SUBLEASE AGREEMENT - (PORTSIDE INVESTORS - PHASE I LEASE AGREEMENT) - (BAUMANN & HURLIMANN)**
- 3. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING FIRST AMENDMENT TO SUBLEASE AGREEMENT - (PORTSIDE INVESTORS - PHASE I LEASE AGREEMENT) - (DAVID A. MAKMAN, AN INDIVIDUAL)**
- 4. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING FIRST AMENDMENT TO SUBLEASE AGREEMENT - (PORTSIDE INVESTORS - PHASE I LEASE AGREEMENT) - (JEFF SCHABOWSKI, CPA, AS AN INDIVIDUAL)**

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to adopt the resolution was made by Commissioner Maupin and was seconded by Commissioner Radcliffe. The motion passed 4-0 by voice roll call vote with Commissioner Claire having an excused absence.

VII. MOTIONS — NONE

VIII. REPORTS/PRESENTATIONS

A. RECEIVE THE FISCAL YEAR 2023 CARGO TONNAGE & UNAUDITED FINANCIAL REPORT ENDING JUNE 30, 2023

Executive Director Zortman introduced Rajesh Sewak, Director of Finance and Administration. Mr. Sewak presented the Board with the Port's Fiscal Year 2023 (FY23) financial overview. Mr. Sewak stated the Port closed its fiscal year favorably with a record breaking \$10.0 million in Gross Revenue resulting in a Net Income of \$3.5 million, after subvention. The FY23 cargo tonnage was 1.82M metric tons (mt), a 35,000 mt increase from the previous year. After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public who wished to make public comments on this agenda item. This was an informational item; no action was taken.

IX. EXECUTIVE DIRECTOR'S REPORT

On July 19, 2023 the Governor's Office of Business and Economic Development (GO-Biz) met with Port staff and toured the Port. On August 7, 2023 the U.S. Army Corps of Engineers (USACE) opened bids for channel dredging at the Port. On August 14, 2023 Chair Garcia, Commissioner Maupin, and Port staff will meet with USACE Lieutenant Colonel Timothy W. Shebesta, and Congressman Mullin's office to discuss annual dredging and impacts to the Port. On August 21, 2023 Chair Garcia is to update City Council with the Port's Annual Update. Port staff and Commissioner Maupin continue to work with City staff on the 101/84 project. Executive Director Zortman stated staff is finalizing details for PortFest which will be on October 7, 2023.

X. MATTERS OF BOARD INTEREST

Commissioner Maupin met with Seaport Industrial Association and Port staff on the next steps of the 101/84 project. Commissioner Radcliffe stated Mid Peninsula Relay for Life inquired that the Port host this year's event scheduled for September 24, 2023. On July 13, 2023 Commissioner Kastrop attended Water Emergency Transportation Authority's (WETA) Board Meeting where she stated WETA approved their 5-year Operating Budget (not Capital Budget), which did not include the Redwood City ferry expansion but she was assured by WETA that the Redwood City "pilot project" for

ferry service was still advancing. On July 18, 2023 Commissioner Kastrop attended Bay Planning Coalition’s Dredging and Beneficial Reuse Committee meeting where she was asked to serve on a beneficial reuse subcommittee for Bay Conservation and Development Commission. Commissioner Kastrop stated she appreciates the opportunity to represent the Port.

XI. CLOSED SESSION — NONE

XII. ADJOURNMENT — TO REGULAR MEETING OF AUGUST 23, 2023

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to adjourn the meeting was made by Commissioner Maupin and seconded by Commissioner Radcliffe. The motion passed 4-0 by voice roll call vote with Commissioner Claire having an excused absence. The meeting was adjourned by Chair Garcia at 8:42 AM to its next regularly scheduled meeting on August 23, 2023.