



BOARD OF PORT COMMISSIONERS PORT OF REDWOOD CITY MINUTES

REGULAR MEETING
WEDNESDAY, 8:00 AM
JANUARY 26, 2022

CHAIR: RICHARD S. CLAIRE
VICE CHAIR: R. SIMMS DUNCAN
SECRETARY: RICHARD DODGE
COMMISSIONER: RALPH A. GARCIA
COMMISSIONER: LORIANNA KASTROP

I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

This Board of Port Commissioners meeting was held during a proclaimed State of Emergency. Due to the continuing Covid-19 emergency, meetings will be held remotely by audio/video teleconference in accordance with Assembly Bill 361 signed into law by the Governor of the State of California as an emergency bill, in order to provide the safest environment for the public, Port officials and staff while allowing for continued operation of the government and public participation. Pursuant to the Ralph M. Brown Act, as amended by AB 361, all votes were by roll call and the meeting was available to the public to attend and provide public comments via audio/video teleconference.

Chair Richard Claire, presiding

Commissioners Present: Richard Claire, Richard Dodge, Lorianna Kastrop, Ralph A. Garcia, Simms Duncan

Commissioners Absent: None

Port Executives Present: Executive Director, Kristine A. Zortman; Director of Finance and Administration, Rajesh Sewak; Port Attorney, Francois X. Sorba

Chair Claire called the meeting to order at 8:00 AM. Clerk of the Board Linda Alvarado conducted a roll call and confirmed a meeting quorum with Commissioners Claire, Dodge, Garcia, Kastrop and Duncan in attendance. Commissioner Garcia led the Pledge of Allegiance.

PUBLIC COMMENT

No members of the public in attendance at the meeting wished to make public comments.

II. APPROVAL OF MINUTES—Regular Meeting of January 26, 2022

After inviting public comment, Chair Claire confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item.

Commissioner Kastrop asked for one correction to be made to the minutes.

A motion to approve Minutes of the Regular Meeting of January 26, 2022 was made by Commissioner Kastrop and was seconded by Commissioner Dodge. The motion passed 4-0 by roll call vote and 1 abstention by Commissioner Duncan.

III. APPROVAL OF CLAIMS— January 13, 2022

Commissioner Duncan questioned the \$900 cost for publishing notices in the newspaper. Port Attorney, Francois X. Sorba advised that by law it is required that we publish announcements in the general circulation newspapers.

After inviting public comment, Chair Claire confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item.

A motion to approve Claims dated January 13, 2022 was made by Commissioner Kastrop and was seconded by Commissioner Dodge. The motion passed by a unanimous voice vote of all Commissioners present.

IV. ORDINANCES

A. ADOPTION OF AN ORDINANCE OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING AND AUTHORIZING EXECUTION OF FIRST AMENDMENT TO LEASE AGREEMENT WITH CLEAN HARBORS ENVIRONMENTAL SERVICES, INC. - PUBLIC HEARING

Chair Claire opened the public hearing at 8:11 AM.

After inviting public comment, Chair Claire confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item.

A motion to close the public hearing and waive the second reading was made by Commissioner Kastrop and was seconded by Commissioner Duncan. A motion to adopt the ordinance was made by Commissioner Kastrop and was seconded by Commissioner Dodge. The motion passed by a unanimous voice vote of all Commissioners present.

V. RESOLUTIONS

A. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY DECLARING THE CONTINUED STATE OF LOCAL EMERGENCY CAUSED BY THE COVID-19 PANDEMIC AND NEED FOR THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY TO CONTINUE TO TELECONFERENCE IN ORDER TO PRESERVE PUBLIC HEALTH AND SAFETY

Chair Claire opened the item by stating that this is a recurring resolution on all Board Meetings.

After inviting public comment, Chair Claire confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to adopt the Resolution was made by Commissioner Dodge and was seconded by Commissioner Kastrop. The motion passed by a unanimous voice vote of all Commissioners present.

B. RESOLUTION ACCEPTING THE WHARVES 1-4 MAINTENANCE DREDGING 2021 PROJECT AT THE PORT OF REDWOOD CITY AND AUTHORIZING RELEASE OF PAYMENT AND PERFORMANCE BONDS PURSUANT TO THE TERMS OF THE CONTRACT WITH THE DUTRA GROUP

After inviting public comment, Chair Claire confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to adopt the Resolution was made by Commissioner Duncan and was seconded by Commissioner Kastrop. The motion passed by a unanimous voice vote of all Commissioners present.

C. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY REJECTING BIDS FOR THE REPLACEMENT OF THE TRACK 787 CROSSING IMPROVEMENT PROJECT AND AUTHORIZING AND DIRECTING ADVERTISEMENT FOR BIDS THEREFOR

Executive Director Zortman stated only one company responded to the solicitation. Additionally she stated that based upon conversations with other public agencies, there are workforce impacts industry wide that are affecting public projects. Therefore she believes it is necessary to reissue the RFP. Commissioner Dodge asked that Port staff reach out to those companies that did not bid.

After inviting public comment, Chair Claire confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to adopt the Resolution was made by Commissioner Duncan and was seconded by Commissioner Kastrop. The motion passed by a unanimous voice vote of all Commissioners present.

VI. MOTIONS—NONE

VII. REPORTS/PRESENTATIONS—NONE

VIII. EXECUTIVE DIRECTOR’S REPORT

On January 19, 2022 Executive Director Zortman attended the California Association of Port Authorities (CAPA) Executive Directors ongoing monthly meeting.

On January 20, 2022 staff virtually attended California Marine Affairs and Navigation Conference (CMANC) meeting. Staff also virtually attended a meeting hosted by CDM Smith and Placeworks regarding the ferry outreach.

On January 26, 2022 Executive Director Zortman is scheduled to attend outreach for the future ferry at the Port. This meeting is a follow up on outreach for the ferry and will be held near the Marina.

On January 27, 2022 Port staff is scheduled to attend the U.S. Army Corps of Engineers (USACE) Dredge Workshop. Additionally she stated the Port is a partner agency on the grant team for the SR84/101 Interchange Project, which benefits the Port.

Executive Director Zortman thanked the Port’s Commissioners and Port staff for their continued support and dedication.

IX. MATTERS OF BOARD INTEREST

Chair Claire stated the date planned for the ribbon cutting for the new fishing pier will be on March 3, 2022 at 11:00 AM.

X. CLOSED SESSION

PUBLIC EMPLOYEE PERSONNEL EVALUATION – EXECUTIVE DIRECTOR GOVERNMENT CODE SECTION 54957

Chair Claire convened the Board into a Closed Session at 8:35 AM for the above matter.

Chair Claire reconvened the Board into Open Session at 9:36 AM and reported that there were no public disclosures to be made arising from the Closed Session.

XI. ADJOURNMENT—To Regular Meeting of February 9, 2022

A motion to adjourn the meeting was made by Commissioner Duncan and seconded by Commissioner Kastrop. The motion passed by a unanimous voice vote of all Commissioners present. The meeting was adjourned by Chair Claire at 9:39 AM to its next regularly scheduled meeting on February 9, 2022.

DOCUMENTS: Public records that relate to an agenda item for an open session of a regular meeting of the Board of the Port Commissioners, which are released less than 72 hours prior to the meeting, are available to the public at the Port offices at 675 Seaport Boulevard, Redwood City, CA, 94063.

ALTERNATIVE AGENDA FORMATS: The Board of the Port Commissioners will provide public records in appropriate alternative formats upon request by any person with a disability consistent with the federal Americans with Disabilities Act of 1990 and disability related accommodation to enable participating in the public meeting consistent with federal Americans with Disabilities Act of 1990. Please send a written request to the Clerk of the Board at the Port of Redwood City, 675 Seaport Boulevard, Redwood City, CA, 94063, or via email at info@redwoodcityport.com and include address, phone number and brief description of the requested materials and preferred alternative format or auxiliary ad or service at least seven calendar days before the meeting.