



BOARD OF PORT COMMISSIONERS PORT OF REDWOOD CITY MINUTES

REGULAR MEETING
WEDNESDAY, 8:00 AM
May 25, 2022

CHAIR: RICHARD S. CLAIRE
VICE CHAIR: R. SIMMS DUNCAN
SECRETARY: RICHARD DODGE
COMMISSIONER: RALPH A. GARCIA
COMMISSIONER: LORIANNA KASTROP

I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Board of Port Commissioners held its regular meeting in person at the Port administrative offices and via video/teleconference, pursuant to Government Code Section 54953(e). Members of the public participated in the meeting as well as remotely via the Zoom platform or in person at the Port Administrative Offices. Pursuant to the Ralph M. Brown Act, as amended by AB 361, all votes were by roll call and the meeting was available to the public to attend and provide public comments via audio/video teleconference.

Chair Richard Claire, presiding

Commissioners Present: Richard Claire, Richard Dodge, Lorianna Kastrop, R. Simms Duncan, Ralph A. Garcia

Commissioners Absent: None

Port Executives Present: Executive Director, Kristine A. Zortman; Director of Finance and Administration, Rajesh Sewak; Port Attorney, Francois X. Sorba

Vice Chair Duncan called the meeting to order at 8:04 AM. Clerk of the Board Linda Alvarado conducted a roll call and confirmed a meeting quorum with Commissioners Claire, Dodge, Duncan, Garcia and Kastrop in attendance.

At 8:05 AM Chair Clair resumed control of the Meeting and asked for a moment of silence in memory to honor the victims of the mass shooting in Uvalde, Texas. Commissioner Kastrop led the Pledge of Allegiance.

II. PUBLIC COMMENT—

Executive Director Zortman confirmed that there were no members of the public in attendance at the meeting who wished to make public comment on non-agendized items.

III. APPROVAL OF MINUTES — Regular Meeting of April 27, 2022

After inviting public comment, Chair Clair confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to approve minutes dated April 27, 2022 was made by Commissioner Garcia and was seconded by Commissioner Kastrop. The motion passed by a unanimous voice roll call vote of all Commissioners present.

IV. APPROVAL OF CLAIMS — May 5, 2022

After inviting public comment, Chair Clair confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item.

A motion to approve claims dated May 5, 2022 was made by Commissioner Kastrop and was seconded by Commissioner Duncan. The motion passed by a unanimous voice roll call vote of all Commissioners present.

V. ORDINANCES

A. INTRODUCTION OF AN ORDINANCE OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROPRIATING ANTICIPATED REVENUES AND OTHER GENERAL FUNDS OF THE PORT OF REDWOOD CITY FOR FISCAL YEAR JULY 1, 2022 – JUNE 30, 2023

Rajesh Sewak, Director of Finance and Administration presented the Fiscal Year 2022-2023 budget report. Mr. Sewak stated the Port remains strong in its budget projections. Commissioner Kastrop inquired if the budget details will be available to the public. Executive Director Zortman stated that a press release with a high level executive summary will be available to the public, upon the Port's fiscal year end. Both Commissioner Kastrop and Chair Clair thanked Mr. Sewak and Port staff for the budget presentation. After inviting public comment, Chair Clair confirmed with Executive

Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item.

A motion to waive the full reading and introduce the ordinance was made by Commissioner Dodge and was seconded by Commissioner Kastrop. The motion passed by a unanimous voice roll call vote of all Commissioners present.

VI. RESOLUTIONS

A. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY DECLARING THE CONTINUED STATE OF LOCAL EMERGENCY CAUSED BY THE COVID-19 PANDEMIC AND NEED FOR THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY TO CONDUCT HYBRID MEETINGS (IN-PERSON AND TELECONFERENCING MEETINGS) IN ORDER TO PRESERVE PUBLIC HEALTH AND SAFETY

After inviting public comment, Chair Clair confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. Chair Clair stated he does not feel that the Port staff should be exposed to the public at this time. Commissioner Kastrop inquired if Port staff feel protected and safe with the hybrid format. Executive Director Zortman stated that the Port is monitoring the updates from the County Health Department; the Port is open by appointment only.

A motion to adopt the resolution was made by Commissioner Garcia and was seconded by Commissioner Kastrop. The motion passed 3-2 by voice roll call vote with Commissioner Garcia and Chair Clair voting no.

VII. MOTIONS — NONE

VIII. REPORTS/PRESENTATIONS

A. RECEIVE FISCAL YEAR 2022 – 2023 BUDGET REPORT PRESENTATION – MOVED TO ITEM V.A

IX. EXECUTIVE DIRECTOR’S REPORT

On May 13 Executive Director Zortman virtually attended Bay Planning Coalition (BPC) 2022 Spring Summit. On May 18-20 Executive Director Zortman attended California Marine Affairs and Navigation Conference (CMANC) Spring Meeting with the Keynote Speaker Honorable Michael L. Connor, Assistant Secretary of the Army for Civil Works. Topics Included dredging, updates on port and harbor projects, and funding recommendations. Executive Director Zortman thanked all staff for the work and efforts for the events that the Port is hosting. Executive Director Zortman recognized City of Redwood City Senior IT Analyst, Sammy Lau for everything that he does for the Port.

X. MATTERS OF BOARD INTEREST

On May 18 Commissioner Kastrop attended the Bay Area Council meeting where water front mobility was discussed and Emily Loper, the new Policy Director, was introduced. Commissioner Kastrop stated Water Emergency Transportation Authority will be christening their new vessel at 2:00 PM on May 26 at the San Francisco Ferry Building. Commissioner Garcia stated that Music in the Park is back and will begin on June 22 at Stafford Park.

XI. CLOSED SESSION—NONE

XII. ADJOURNMENT — To Regular Meeting of June 8, 2022

After inviting public comment, Chair Claire confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to adjourn the meeting was made by Commissioner Garcia and seconded by Commissioner Dodge. The motion passed by a unanimous voice roll call vote of all Commissioners present. The meeting was adjourned by Chair Claire at 9:02 AM to its next regularly scheduled meeting on June 8, 2022.