



BOARD OF PORT COMMISSIONERS PORT OF REDWOOD CITY MINUTES

REGULAR MEETING
WEDNESDAY, 8:00 AM
MARCH 22, 2023

CHAIR: RALPH A. GARCIA
VICE CHAIR: LORIANNA KASTROP
SECRETARY: STAN MAUPIN
COMMISSIONER: RICHARD S. CLAIRE
COMMISSIONER: NANCY C. RADCLIFFE

AGENDA ITEM

I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Board of Port Commissioners held its regular meeting in person at the Port Administrative Offices and via video/teleconference, pursuant to Government Code Section 54953(e). Members of the public participated in the meeting as well as remotely via the Zoom platform or in person at the Port Administrative Offices. Pursuant to the Ralph M. Brown Act, all votes were by roll call and the meeting was available to the public to attend and provide public comments via audio/video teleconference.

Chair Ralph Garcia, presiding

Commissioners Present: Richard Claire, Nancy C. Radcliffe, Lorianna Kastrop, Stan Maupin and Ralph Garcia

Commissioners Absent: None

Port Executives Present: Executive Director, Kristine A. Zortman; Director of Finance and Administration, Rajesh Sewak and Port Attorney, Francois X. Sorba

Commissioner Garcia called the meeting to order at 8:00 AM. Clerk of the Board Linda Alvarado conducted roll call and confirmed a meeting quorum with Commissioners Claire, Radcliffe, Kastrop, Maupin and Garcia in attendance. Commissioner Kastrop led the Pledge of Allegiance.

II. PUBLIC COMMENT

Executive Director Zortman confirmed that there were no members of the public in attendance at the meeting who wished to make public comment on non-agendized items.

III. APPROVAL OF MINUTES — March 8, 2023

Commissioner Kastrop asked that corrections be made to March 8, 2023 minutes, requesting that all her inquiries be added. A motion to approve the amended minutes dated March 8, 2023 was made by Commissioner Radcliffe and was seconded by Commissioner Maupin. The motion passed by a unanimous voice roll call vote of all Commissioners present.

IV. APPROVAL OF CLAIMS — NONE

V. ORDINANCES — NONE

VI. RESOLUTIONS — NONE

VII. MOTIONS

A. MOTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY TO APPROVE AND AUTHORIZE EXECUTION OF PROFESSIONAL CONSULTING SERVICES AGREEMENT FOR THE REDWOOD CITY FERRY PROJECT – ENVIRONMENTAL REVIEW SERVICES (CDM SMITH)

Executive Director Zortman introduced Don Snaman, Contractor. Mr. Snaman presented a presentation on the Port of Redwood City's (Port) process and staff recommendation for the CEQA professional service agreement for the future ferry. Mr. Snaman stated on December 20, 2022 the Port issued a Request for Proposal (RFP) to complete environmental reviews and reports, with a deadline date of February 9, 2023. Three consulting firms submitted proposals for consideration. Mr. Snaman stated out of the three; CDM Smith was most comprehensive, detailed and showed a complete understanding of the project history, critical tasks impacting costs, scheduling, and key elements of the environmental factors. Mr. Snaman concluded his presentation by stating Port staff recommends award of the Professional Consulting Services Agreement for Environmental Review Services for the Redwood City Ferry Project to CDM Smith. Executive Zortman introduced William Hurrell, Vice President of CDM Smith who made a brief presentation,

answered inquiries, and thanked the Board for their time. Commissioner Radcliffe inquired if there will be a tram on existing railways. Mr. Hurrell stated CDM Smith plans on doing a multimodal scoping session. Mr. Hurrell also stated there will be a total of three scoping sessions, one for stakeholders and two for the Board of Port Commissioners. Commissioner Kastrop thanked the three consulting firms that had submitted proposals. Commissioner Kastrop described the proposals as interesting, thought-provoking and useful. She also stated she is comfortable with staff's recommendation of CDM Smith. Commissioner Kastrop inquired if there will be floating docks and pile driving in the water. Mr. Hurrell responded yes. She also inquired on the amount of input the Commissioners will have on design. Commissioner Kastrop inquired on alternatives such as landside improvements, and if the terminal building being enhanced to a multi-story building. Mr. Snaman stated the current ferry components are basic and there will be a road access and terminal. Commissioner Kastrop inquired on the timeline. Mr. Snaman stated there are certain requirements that are built into CEQA. There are review periods and public hearings. After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to adopt the resolutions was made by Commissioner Kastrop and was seconded by Commissioner Radcliffe. The motion passed by a unanimous voice roll call vote of all Commissioners present.

VIII. REPORTS/PRESENTATIONS

A. RECEIVE THE FOLLOWING REPORTS/PRESENTATIONS:

1. CERTIFIED SEMI-ANNUAL INVESTMENT REPORT ENDING DECEMBER 31, 2022

2. FISCAL YEAR 2023 UNAUDITED FINANCIAL REPORT ENDING DECEMBER 31, 2022

Executive Director Zortman introduced Rajesh Sewak, Director of Finance and Administration. Mr. Sewak presented two presentations. Mr. Sewak stated there is a slight increase over last year's budget. He stated that the marina revenue is climbing. Mr. Sewak also stated in 2021 the Port performed preventative maintenance and upgraded systems to the marina. Mr. Sewak stated employee costs, pensions and insurance rates are increasing, but with these additional increases the Port's budget remains healthy. This concluded his presentation on item number VIII.A.1.

Mr. Sewak stated as of December 31, 2022, the Port's mid-year tonnage was approximately 11% above the previous period in the prior year. The resulting effect to the Port's mid-year FY23 Gross Revenues was an increase of 13% from \$4.5 million to \$5.1 million, over the previous period in FY22. This concluded his presentation on item number VIII.A.2. After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on these agenda items.

IX. EXECUTIVE DIRECTOR'S REPORT

From March 26 through March 29, 2023 Executive Director Zortman along with Commissioners Maupin and Garcia are slated to attend the American Association of Port Authorities 2023 Legislative Summit in Washington D.C. On March 14, 2023 Executive Director Zortman attended San Mateo County Economic Development Association Public Policy Committee meeting with discussions from State Senator Josh Beker's Office and Congressman Kevin Mullin's office. On March 15, 2023 Executive Director Zortman attended Bay Planning Coalition's Resilient Transportation Committee Meeting. Executive Director Zortman stated Rock the Dock concert series has been extended through November 2023. She also thanked field staff for their hard work on storm cleanup.

X. MATTERS OF BOARD INTEREST

Commissioner Kastrop stated that Seaport Blvd. has a lot of streetlights out and the trucks are going through at full speed and that they are not slowing down. She stated this is a danger and safety concern and should be reported to the City.

XI. CLOSED SESSION

XII. ADJOURNMENT — TO REGULAR MEETING OF APRIL 12, 2023

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to adjourn the meeting was made by Commissioner Radcliffe and seconded by Commissioner Maupin. The motion passed by a unanimous voice roll call vote of all Commissioners present. The meeting was adjourned by Chair Garcia at 9:14 AM to its next regularly scheduled meeting on April 12, 2023.