



# BOARD OF PORT COMMISSIONERS PORT OF REDWOOD CITY MINUTES

REGULAR MEETING  
WEDNESDAY, 8:00 AM  
AUGUST 24, 2022

CHAIR: RICHARD S. CLAIRE  
COMMISSIONER: RALPH A. GARCIA  
COMMISSIONER: LORIANNA KASTROP  
COMMISSIONER: STAN MAUPIN  
COMMISSIONER: NANCY C. RADCLIFFE

## I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Board of Port Commissioners held its regular meeting in person at the Port Administrative Offices and via video/teleconference, pursuant to Government Code Section 54953(e). Members of the public participated in the meeting as well as remotely via the Zoom platform or in person at the Port Administrative Offices. Pursuant to the Ralph M. Brown Act, as amended by AB 361, all votes were by roll call and the meeting was available to the public to attend and provide public comments via audio/video teleconference.

Chair Richard Claire, presiding

Commissioners Present: Richard Claire, Lorianna Kastrop, Ralph A. Garcia, Nancy C. Radcliffe, Stan Maupin

Commissioners Absent: None

Port Executives Present: Executive Director, Kristine A. Zortman; Director of Finance and Administration, Rajesh Sewak; Port Attorney, Francois X. Sorba

Commissioner Garcia called the meeting to order at 8:00 AM. Executive Director Zortman stated Chair Claire was having technical difficulties. Executive Director Zortman conducted a roll call and confirmed a meeting quorum with Commissioners Garcia, Kastrop, Maupin and Radcliffe in attendance. Commissioner Radcliffe led the Pledge of Allegiance.

## II. PUBLIC COMMENT

Executive Director Zortman confirmed that there were no members of the public in attendance at the meeting who wished to make public comment on non-agendized items.

## III. APPROVAL OF MINUTES — Regular Meeting of August 10, 2022

After inviting public comment, Commissioner Garcia confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to approve minutes dated August 10, 2022 was made by Commissioner Radcliffe and was seconded by Commissioner Kastrop. The motion passed 4-0 by a voice roll call vote.

## IV. APPROVAL OF CLAIMS — AUGUST 11, 2022

After inviting public comment, Commissioner Garcia confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to approve Claims dated August 11, 2022 was made by Commissioner Maupin and was seconded by Commissioner Kastrop. The motion passed 4-0 by a voice roll call vote.

## V. ORDINANCES

### A. ADOPTION OF AN ORDINANCE OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING AND AUTHORIZING EXECUTION OF FIRST AMENDMENT TO LEASE AGREEMENT WITH CENTRAL CONCRETE SUPPLY, CO. — PUBLIC HEARING

A motion to open public hearing was made by Commissioner Radcliffe and was seconded by Commissioner Maupin. After inviting public comment, Commissioner Garcia confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to close public hearing was made by Commissioner Kastrop and was seconded by Commissioner Radcliffe. A motion to waive the second reading and adopt the ordinance was made by Commissioner Kastrop and was seconded by Commissioner Radcliffe. The motion passed 4-0 by a voice roll call vote.

## **VI. RESOLUTIONS**

### **A. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY DECLARING THE CONTINUED STATE OF LOCAL EMERGENCY CAUSED BY THE COVID-19 PANDEMIC AND NEED FOR THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY TO CONDUCT HYBRID MEETINGS (IN-PERSON AND TELECONFERENCING MEETINGS) IN ORDER TO PRESERVE PUBLIC HEALTH AND SAFETY**

After inviting public comment, Commissioner Garcia confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to adopt the resolution was made by Commissioner Radcliffe and was seconded by Commissioner Maupin. The motion passed 4-0 by a voice roll call vote.

### **B. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING THE BELOW SUBLEASE AGREEMENTS:**

- 1. RESOLUTION APPROVING SECOND AMENDMENT TO SUBLEASE AGREEMENT — (PORTSIDE INVESTORS — PHASE I LEASE AGREEMENT) — (S. J. AMOROSO PROPERTIES, CO. INC.)**
- 2. RESOLUTION APPROVING THIRD AMENDMENT TO SUBLEASE AGREEMENT — (PORTSIDE INVESTORS — PHASE I LEASE AGREEMENT) — (STEPHENS AND BRUGATO, CPA'S)**
- 3. RESOLUTION APPROVING EIGHTH AMENDMENT TO SUBLEASE AGREEMENT — (PORTSIDE INVESTORS — PHASE I LEASE AGREEMENT) — (SCOTT GRANET)**

After inviting public comment, Commissioner Garcia confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to adopt the resolutions was made by Commissioner Kastrop and was seconded by Commissioner Radcliffe. The motion passed 4-0 by a voice roll call vote.

Chair Claire joined the meeting and resumed control at 8:10 AM.

## **VII. MOTIONS**

### **A. ELECTION OF OFFICERS**

After inviting public comment, Chair Claire confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item.

A motion to elect Commissioner Garcia as Chair was made by Commissioner Kastrop and was seconded by Commissioner Radcliffe. The motion to elect Commissioner Garcia as Chair passed by a unanimous voice roll call vote of all Commissioners present.

A motion to elect Commissioner Kastrop as Vice Chair was made by Chair Garcia and was seconded by Commissioner Radcliffe. The motion to elect Commissioner Kastrop as Vice Chair passed by a unanimous voice roll call vote of all Commissioners present.

A motion to elect Commissioner Maupin as Secretary was made by Commissioner Kastrop and was seconded by Commissioner Radcliffe. The motion to elect Commissioner Maupin as Secretary passed by a unanimous voice roll call vote of all Commissioners present.

Newly appointed Chairman Garcia resumed control of the meeting

## **VIII. REPORTS/PRESENTATIONS — NONE**

## **IX. EXECUTIVE DIRECTOR'S REPORT**

On August 10, 2022 staff attended the California Association of Port Authorities monthly meeting. On August 17, 2022 staff attended Bay Planning Coalition's Dredging & Beneficial Reuse Committee Meeting. On August 17, 2022 staff gave a presentation related to the security grant to the City of Redwood City's Police Advisory Committee. Executive Director Zortman stated that on August 24, 2022 the Port will be hosting the United States Coast Guard's annual inspection of the Port. Executive Director Zortman recognized Port staff for their continued hard work during the pandemic.

**X. MATTERS OF BOARD INTEREST**

Commissioner Kastrop attended WETA's Bay Ferry 2050 Meeting. Commissioner Kastrop stated that due to the ongoing lawsuit from the Jarvis Organization Regional Measure 3 funds are still being held up. She stated with the lawsuit, the ferry project is not on hold, but vessel funding may be problematic. Chair Garcia thanked Commissioner Claire for his service as Chair.

**XI. CLOSED SESSION**

**CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION —**

**Initiation of litigation pursuant to subdivision (c) of the Government Code Section 54956.9 (one case)**

Chair Garcia convened the Board into a Closed Session at 8:23 AM for the above matter.

Chair Garcia reconvened the Board into Open Session at 8:36 AM and reported that authorization has been given to legal Counsel to initiate legal actions. The actions, once formerly commenced, will be disclosed to any person upon inquiry, unless to do so would jeopardize the Port's ability to effectuate service of process upon one or more of the parties.

**XII. ADJOURNMENT — To Regular Meeting of September 14, 2022**

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to adjourn the meeting was made by Commissioner Radcliffe and seconded by Commissioner Maupin. The motion passed by a unanimous voice roll call vote of all Commissioners present. The meeting was adjourned by Chair Garcia at 8:38 AM to its next regularly scheduled meeting on September 14, 2022.