



**BOARD OF PORT COMMISSIONERS**  
**PORT OF REDWOOD CITY**  
**MINUTES**  
**REGULAR MEETING**  
**WEDNESDAY, 8:00 AM**  
**AUGUST 28, 2024**

**CHAIR: STAN MAUPIN**  
**VICE CHAIR: NANCY C. RADCLIFFE**  
**SECRETARY: MIKE CLAIRE**  
**COMMISSIONER: CHU CHANG**  
**COMMISSIONER: DANI GASPARINI**

**I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**

The Board of Port Commissioners held its regular meeting in person at the Port Administrative Offices and via video/teleconference, pursuant to Government Code Section 54953(e). Members of the public participated in the meeting as well as remotely via the Zoom platform or in person at the Port Administrative Offices. Pursuant to the Ralph M. Brown Act, all votes were by roll call and the meeting was available to the public to attend and provide public comments via audio/video teleconference.

Chair Stan Maupin, presiding

Commissioners Present: Dani Gasparini, Chu Chang, Mike Claire, Nancy C. Radcliffe and Stan Maupin

Commissioners Absent: None

Port Executives Present: Executive Director, Kristine A. Zortman and Director of Finance and Administration, Rajesh Sewak

Chair Maupin called the meeting to order at 8:00 AM. Clerk of the Board Linda Alvarado conducted roll call and confirmed a meeting quorum with Commissioners Gasparini, Chang, Claire, Radcliffe and Maupin in attendance. Commissioner Claire led the Pledge of Allegiance.

**II. PUBLIC COMMENT**

Executive Director Zortman confirmed that there were no members of the public in attendance at the meeting who wished to make public comment on non-agendized items.

**III. APPROVAL OF MINUTES — JULY 24, 2024 AND AUGUST 14, 2024**

After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. Chair Maupin recommended approval of the July 24, 2024 meeting minutes to be continued in order for staff to consult further. A motion to approve minutes dated August 14, 2024, was made by Commissioner Radcliffe and was seconded by Commissioner Claire. The motion passed by a unanimous voice roll call vote of all Commissioners present.

**IV. APPROVAL OF CLAIMS — AUGUST 15, 2024**

After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to approve claims dated August 15, 2024, was made by Commissioner Radcliffe and was seconded by Commissioner Gasparini. The motion passed by a unanimous voice roll call vote of all Commissioners present.

**V. ORDINANCES — NONE**

**VI. RESOLUTIONS**

**A. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY RECOGNIZING THE COMMISSIONERS BELOW IN THEIR SERVICE TO THE PORT OF REDWOOD CITY:**

**1. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY HONORING PORT COMMISSIONER RALPH A. GARCIA**

Chair Maupin presented Commissioner Garcia with a proclamation detailing his dedicated public service to the community and to the Port of Redwood City. Commissioner Garcia stated it was an honor to serve Redwood City in the various organizations that he had served. Commissioner Garcia stated meeting residents of the City of

Redwood City, watching the progression and dramatic improvements has been exciting. He concluded his remarks stating this Port unbelievably escalated since the arrival of Executive Director Zortman and that he is proud and thankful to have been part of the journey.

**2. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY HONORING PORT COMMISSIONER RICHARD (DICK) CLAIRE**

Chair Maupin presented Commissioner Claire with a proclamation detailing his dedicated public service to the community and to the Port of Redwood City. Commissioner Claire thanked Port staff for their hard work and for the leadership of the current Executive Director. Commissioner Claire stated it has been a pleasure to serve as a Port Commissioner, the Port has been close to him and his family. Commissioner Claire also stated It has been a wonderful journey; has enjoyed every minute of it. He concluded his remarks thanking staff for the remarkable job in making the Port what it is today.

**3. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY HONORING PORT COMMISSIONER LORIANNA KASTROP**

Chair Maupin presented Commissioner Kastrop with a proclamation detailing her dedicated public service to the community and to the Port of Redwood City. Commissioner Kastrop opened her remarks stating she will not repeat her remarks as she read them into record in late July and at the City of Redwood City, August 26, 2024, City Council meeting. She also stated the list read mentioned only some of her service and her other public services is not mentioned. She also stated she is pleased with her service as it was gratifying and rewarding. She also stated she was pleased to have landed on the Port Commission as it combined her love and joy of serving the public and combined her personal interest with maritime activities. She thanked everyone, especially Port staff for being a joy to work with. She congratulated Executive Director Zortman for everything that she has done and concluded her remarks stating she can't wait to see what is to come and thanked the current Commissioners.

After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. Chair Maupin thanked Commissioners Garcia, Claire and Kastrop for laying the foundation and for their guidance. Commissioner Gasparini thanked the outgoing Port Commissioners for their dedicated service to the City of Redwood City. Commissioner Claire stated as a new Commissioner, he would like to honor and thank the outstanding work that Commissioners Garcia, Claire and Kastrop have accomplished. Commissioner Claire also thanked outgoing Commissioner Claire for the 44 amazing years of service to the Port and to the City of Redwood City. A motion to adopt the resolutions was made by Commissioner Radcliffe and was seconded by Commissioner Gasparini. The motion passed by a unanimous voice roll call vote of all Commissioners present.

**B. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING AND AUTHORIZING EXECUTION OF SECOND AMENDMENT TO NON-EXCLUSIVE PERMIT TO USE SPACE (GOLDEN STATE BRIDGE, INC.)**

Executive Director Zortman stated this is a lease renewal at Wharf 5, an underutilized wharf. Executive Director stated Wharf 5 is unable to accommodate cargo and the current tenants are typically service providers. Executive Director Zortman stated Golden State Bridge (GSB) was awarded the San Mateo Bridge Contract by Caltrans and has been a tenant with the Port for numerous years, and they have been awarded the San Mateo Bridge Contract by Cal Trans. Executive Director Zortman stated GSB has been a wonderful service provider tenant for the numerous years. After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to adopt the resolution was made by Commissioner Claire and was seconded by Commissioner Chang. The motion passed by a unanimous voice roll call vote of all Commissioners present.

**VII. MOTIONS — NONE**

**VIII. REPORTS/PRESENTATIONS — NONE**

**IX. EXECUTIVE DIRECTOR'S REPORT**

Executive Director cited a recent UPSP mailer from Congressman Mullin's office is circulating the local community, including a photo with Port staff and Port Commissioners receiving \$700,000 of appropriated funds from the federal budget for Community Project Funding (CPF, also known as an "earmark"). Executive Director Zortman thanked Congressman Mullin for his leadership and confidence in the Port. Executive Director Zortman announced the U.S. Army Corps of Engineers awarded the contract to dredge the Port's channel to Curtin Maritime (Curtin). On August 26, 2024 Executive Director and Chair Maupin attended the City of Redwood City Council Meeting where outgoing Commissioners Claire, Garcia, and Kastrop were recognized. Executive Director Zortman thanked the outgoing Commissioners for their mentorship, leadership and for the years they worked together. Executed Director Zortman stated it was an honor to serve with each one of the outgoing Commissioners. Executive Director Zortman stated staff is preparing for PortFest, taking place on October 5, 2024. Executive Director Zortman concluded with the ferry pilot to San Francisco has been a huge success and is slated to end on September 15, 2024.

**X. MATTERS OF BOARD INTEREST**

Chair Maupin stated the 101/84 project team is waiting for two federal grants to conclude, to ascertain the project's financial stack.

**XI. CLOSED SESSION — CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION —**

**A. SIGNIFICANT EXPOSURE TO LITIGATION SUBDIVISION (D) (4) OF SECTION 54956.9 OF THE GOVERNMENT CODE (ONE CASE)**

Chair Maupin convened the Board into a Closed Session at 8:25 AM for the above matter.

Chair Maupin reconvened the Board into Open Session at 8:52 AM, stating no reportable actions from Closed Session.

**XII. ADJOURNMENT — TO REGULAR MEETING OF SEPTEMBER 11, 2024**

After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to adjourn the meeting was made by Commissioner Claire and seconded by Commissioner Chang. The motion passed by a unanimous voice roll call vote of all Commissioners present. The meeting was adjourned by Chair Maupin at 8:53 AM to its next regularly scheduled meeting on September 11, 2024.