



BOARD OF PORT COMMISSIONERS PORT OF REDWOOD CITY MINUTES

REGULAR MEETING
WEDNESDAY, 8:00 AM
MARCH 13, 2024

CHAIR: LORIANNA KASTROP
VICE CHAIR: STAN MAUPIN
SECRETARY: NANCY C. RADCLIFFE
COMMISSIONER: RICHARD S. CLAIRE
COMMISSIONER: RALPH A. GARCIA

I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Board of Port Commissioners held its regular meeting in person at the Port Administrative Offices and via video/teleconference, pursuant to Government Code Section 54953(e). Members of the public participated in the meeting as well as remotely via the Zoom platform or in person at the Port Administrative Offices. Pursuant to the Ralph M. Brown Act, as amended by AB 361, all votes were by roll call and the meeting was available to the public to attend and provide public comments via audio/video teleconference.

Chair Kastrop, presiding

Commissioners Present: Richard Claire, Ralph Garcia, Nancy Radcliffe, Stan Maupin and Lorianna Kastrop

Commissioners Absent: None

Port Executives Present: Executive Director, Kristine A. Zortman; Director of Finance and Administration, Rajesh Sewak and Port Attorney, Francois X. Sorba

Chair Kastrop called the meeting to order at 8:00 AM. Clerk of the Board Linda Alvarado conducted roll call and confirmed a meeting quorum with Commissioners Claire, Garcia Radcliffe, Maupin and Kastrop in attendance. Commissioner Garcia led the Pledge of Allegiance.

II. PUBLIC COMMENT

Executive Director Zortman confirmed that there were no members of the public who wished to make public comment on non-agendized items.

III. APPROVAL OF MINUTES — FEBRUARY 14, 2024

After inviting public comment, Chair Kastrop confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to approve the minutes dated February 14, 2024 was made by Commissioner Radcliffe and was seconded by Commissioner Claire. The motion passed 4-1 by voice roll call vote with Commissioner Garcia abstaining due to his excused absence.

IV. APPROVAL OF CLAIMS — FEBRUARY 8, 2024 AND FEBRUARY 22, 2024

After inviting public comment, Chair Kastrop confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to approve claims dated February 8, 2024, and February 22, 2024 was made by Commissioner Maupin and was seconded by Commissioner Radcliffe. The motion passed by a unanimous voice roll call vote of all Commissioners present.

V. ORDINANCES — NONE

VI. RESOLUTIONS

A. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY ACCEPTING BID FOR THE LED LIGHTING REPLACEMENT PROJECT AT THE PORT OF REDWOOD CITY; AUTHORIZING EXECUTION OF AGREEMENT FOR SAID WORK (Sierra Commercial Lighting, Inc.)

Executive Director Zortman introduced Connor Revay, Assistant Operations Manager. Mr. Revay gave a brief presentation provided overview and responded to questions from the Board. After inviting public comment, Chair Kastrop confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to adopt the resolution was made by Commissioner Radcliffe and was seconded by Commissioner Maupin. The motion passed by a unanimous voice roll call vote of all Commissioners present.

VII. MOTIONS — NONE

VIII. REPORTS/PRESENTATIONS — NONE

IX. EXECUTIVE DIRECTOR’S REPORT

On February 21, 2024 Executive Director Zortman attended California Association of Port Authorities Annual Port’s Day in Sacramento. On March 1, 2024 Executive Director Zortman spoke at Assemblymember Diane Papan's Inaugural Women's Power Breakfast. On March 7, 2024 Port staff, and Commissioner Maupin hosted the Metropolitan Transportation Commission (MTC) in attendance was Commissioner Papan, Commissioner Canepa, and key MTC staff. From March 18, 2024 through March 21, 2024 Executive Director Zortman along with Commissioners Kastrop and Maupin will attend American Association of Port Authorities Legislative Summit in Washington D.C. Executive Director Zortman recognized Congressman Mullin’s direct congressional spend appropriation that will assist in the Port’s storm water and industrial waste water infrastructure. Executive Director Zortman stated April 6, 2024 will be the first day of the Port’s concert series, Rock the Dock will run through November 2024.

X. MATTERS OF BOARD INTEREST

On February 29, 2024 Commissioner Maupin attended Chamber of San Mateo County (The Chamber) 126th Annual Awards and Recognition Luncheon. On March 7, 2024 Commissioner Maupin and Port staff provided a Port Tour and overview to key staff from the Metropolitan Transportation Commission (MTC). Commissioner Maupin stated the tour was very positive and stated Executive Director Zortman’s informative verbal and visual presentation made an impact. Chair Kastrop thanked Commissioner Maupin and Port staff who participated on March 7, 2024 MTC Port tour. She also stated in the past there had been reluctance from MTC in their support on Port projects. On March 1, 2024 Chair Kastrop attended Assemblymember Diane Papan's Inaugural Women's Power Breakfast. On March 6, 2024 Chair Kastrop attended San Francisco Bay Conservation and Development Commission's subcommittee meeting called Sediment and Beneficial Reuse Working Group, stating there was nothing to report. Chair Kastrop attended the Optimist Club’s fundraiser where fellow Commissioner Garcia serves as their President.

XI. CLOSED SESSION

A. PUBLIC EMPLOYEE PERSONNEL EVALUATION – EXECUTIVE DIRECTOR GOVERNMENT CODE SECTION 54957

Chair Kastrop convened the Board into a Closed Session at 8:17 AM for the above matter.

Chair Kastrop reconvened the Board into Open Session at 8:31 AM.

Chair Kastrop stated no reportable actions from Closed Session.

XII. ADJOURNMENT — TO REGULAR MEETING OF MARCH 27, 2024

After inviting public comment, Chair Kastrop confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to adjourn the meeting was made by Commissioner Garcia and seconded by Commissioner Radcliffe. The motion passed by a unanimous voice roll call vote of all Commissioners present. The meeting was adjourned by Chair Kastrop at 8:32 AM to its next regularly scheduled meeting on March 27, 2024.