



BOARD OF PORT COMMISSIONERS
PORT OF REDWOOD CITY
MINUTES
REGULAR MEETING
WEDNESDAY, 8:00 AM
MARCH 26, 2025

CHAIR: STAN MAUPIN
VICE CHAIR: NANCY C. RADCLIFFE
SECRETARY: MIKE CLAIRE
COMMISSIONER: CHU CHANG
COMMISSIONER: DANI GASPARINI

I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Board of Port Commissioners held its regular meeting in person at the Port Administrative Offices and via video/teleconference, pursuant to Government Code Section 54953(e). Members of the public participated in the meeting as well as remotely via the Zoom platform or in person at the Port Administrative Offices. Pursuant to the Ralph M. Brown Act, all votes were by roll call and the meeting was available to the public to attend and provide public comments via audio/video teleconference.

Chair Stan Maupin, presiding

Commissioners Present: Dani Gasparini, Chu Chang, Mike Claire, Nancy C. Radcliffe and Stan Maupin

Commissioners Absent: None

Port Executives Present: Executive Director, Kristine A. Zortman; Director of Finance and Administration, Rajesh Sewak and Port Attorney, Francois X. Sorba

Chair Maupin called the meeting to order at 8:00 AM. Clerk of the Board, Linda Alvarado conducted roll call and confirmed a meeting quorum with Commissioners Gasparini, Chang, Claire, Radcliffe and Maupin in attendance. Commissioner Maupin led the Pledge of Allegiance.

II. PUBLIC COMMENT —

Executive Director Zortman confirmed that there were no members of the public in attendance at the meeting who wished to make public comment on non-agendized items.

III. APPROVAL OF MINUTES — NONE

IV. APPROVAL OF CLAIMS — MARCH 18, 2025

After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. Chair Maupin recommended approval of claims dated March 18, 2025. A motion to approve claims dated March 18, 2025 was made by Commissioner Radcliffe and was seconded by Commissioner Claire. The motion passed by a unanimous voice roll call vote of all Commissioners present.

V. ORDINANCES

A. ORDINANCE OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY AMENDING SECTIONS 2 AND 10 OF ORDINANCE P-295 APPROPRIATING ANTICIPATED REVENUES AND OTHER GENERAL FUNDS OF THE PORT OF REDWOOD CITY FOR THE FISCAL YEAR JULY 1, 2024 – JUNE 30, 2025

After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to waive the full reading and introduce the ordinance was made by Commissioner Chang and was seconded by Commissioner Radcliffe. The motion passed by a unanimous voice roll call vote of all Commissioners present.

VI. RESOLUTIONS

A. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY ACCEPTING THE MAINTENANCE DREDGING 2024 PROJECT AND AUTHORIZING RELEASE OF PAYMENT AND PERFORMANCE BONDS PURSUANT TO THE TERMS OF THE CONTRACT WITH THE DUTRA GROUP

After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to adopt

the resolution was made by Commissioner Gasparini and was seconded by Commissioner Radcliffe. The motion passed by a unanimous voice roll call vote of all Commissioners present.

B. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY AUTHORIZING EXPENDITURE FOR PUBLIC IMPROVEMENTS, WAIVING THE REQUIREMENT OF COMPETITIVE PUBLIC BIDDING IN CONNECTION THEREWITH; ACCEPTING THE PROPOSAL OF BALFOUR BEATTY RAIL AND AUTHORIZING EXECUTION OF AGREEMENT FOR SAID WORK

Executive Director Zortman introduced Christie Coats, Director of Director of Operations. Ms. Coats provided a brief presentation highlighting the urgency to replace the rail system at the Port. Ms. Coats stated the rail has deteriorated from sitting under dirt and from the high water table. Ms. Coats stated the rail replacement is considered a Capital Investment also adding the replacement materials will withstand the Port's environment.

After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to adopt the resolution was made by Commissioner Gasparini and was seconded by Commissioner Claire. The motion passed by a unanimous voice roll call vote of all Commissioners present.

C. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY ACCEPTING THE PROPOSAL OF QOVO SOLUTIONS INC. FOR CCTV UPGRADE AT THE PORT OF REDWOOD CITY; AUTHORIZING EXECUTION OF AGREEMENT FOR SAID WORK

Christie Coats, Director of Director of Operations stated the importance of the need for CCTV upgrade at the Port. Ms. Coats stated the current CCTV software is no longer available, therefor needs to be replaced. Ms. Coate stated the current provider is located in Redbluff, California, with lengthy lead time for appointments. Ms. Coats stated Qovo Solutions, Inc. is located in Morgan Hill, offering a timelier response. After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to adopt the resolution was made by Commissioner Radcliffe and was seconded by Commissioner Claire. The motion passed by a unanimous voice roll call vote of all Commissioners present.

VII. MOTIONS — NONE

VIII. REPORTS/PRESENTATIONS — NONE

IX. EXECUTIVE DIRECTOR'S REPORT

On March 17 through March 20, 2025 Executive Director Zortman and Chair Maupin attended the American Association of Port Authority (AAPA) 2025 Legislative Summit (summit) in Washington D.C. Executive Director Zortman stated both she and Chair Maupin met with federal electeds and their staff, Army Corps of Engineers and FEMA. Some topics included the Port Security Grant Program, current changes of the new Administration and its effects. Executive Director Zortman stated the Port Sponsorship Program is closing the first week of April. Executive Director Zortman stated on April 9, 2025 the Port will commence its Lunch & Learn On The Bay; where a tour is conducted on the Brownlee and an informative presentation is given about the activities and developments along the Redwood City waterfront and beyond. Executive Director Zortman stated Rock the Dock will also commence in April and the annual Drone Show will be on May 10, 2025. This concluded her report.

X. MATTERS OF BOARD INTEREST

On March 17 through March 20, 2025 Chair Maupin and Executive Director Zortman attended the American Association of Port Authority (AAPA) 2025 Legislative Summit. Chair Maupin stated Executive Director Zortman gave closing remarks at the Summit. On March 11, 2025 Chair Maupin attended the City of Redwood City's 101/84 Steering Committee Meeting stating the project and its timeline is good.

XI. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION —

BASED ON EXISTING FACTS AND CIRCUMSTANCES, THE LEGISLATIVE BODY OF THE LOCAL AGENCY HAS DECIDED TO INITIATE OR IS DECIDING WHETHER TO INITIATE LITIGATION." GOVERNMENT CODE, SECTION 54956.9 (d)(4)

NUMBER OF CASES: 1

Chair Maupin convened the Board into a Closed Session at 8:34 AM for the above matter.

Chair Maupin reconvened the Board into Open Session at 8:51 AM, stating no reportable actions from Closed Session.

XII. ADJOURNMENT — TO REGULAR MEETING OF APRIL 9, 2025

After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to adjourn the meeting was made by Commissioner Radcliffe and seconded by Commissioner Chang. The motion passed by a unanimous voice roll call vote of all Commissioners present. The meeting was adjourned by Chair Maupin at 8:52 AM to its next regularly scheduled meeting on April 9, 2025.