



BOARD OF PORT COMMISSIONERS
PORT OF REDWOOD CITY
MINUTES
REGULAR MEETING
WEDNESDAY, 8:00 AM
April 9, 2025

CHAIR: STAN MAUPIN
VICE CHAIR: NANCY C. RADCLIFFE
SECRETARY: MIKE CLAIRE
COMMISSIONER: CHU CHANG
COMMISSIONER: DANI GASPARINI

I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Board of Port Commissioners held its regular meeting in person at the Port Administrative Offices and via video/teleconference, pursuant to Government Code Section 54953(e). Members of the public participated in the meeting as well as remotely via the Zoom platform or in person at the Port Administrative Offices. Pursuant to the Ralph M. Brown Act, all votes were by roll call and the meeting was available to the public to attend and provide public comments via audio/video teleconference.

Chair Stan Maupin, presiding

Commissioners Present: Dani Gasparini, Chu Chang, Mike Claire, Nancy C. Radcliffe and Stan Maupin

Commissioners Absent: None

Port Executives Present: Executive Director, Kristine A. Zortman; Director of Finance and Administration, Rajesh Sewak and Port Attorney, Francois X. Sorba

Chair Maupin called the meeting to order at 8:00 AM. Clerk of the Board, Linda Alvarado conducted roll call and confirmed a meeting quorum with Commissioners Gasparini, Chang, Claire, Radcliffe and Maupin in attendance. Commissioner Radcliffe led the Pledge of Allegiance.

II. PUBLIC COMMENT —

Executive Director Zortman confirmed that there were no members of the public in attendance at the meeting who wished to make public comment on non-agendized items.

III. APPROVAL OF MINUTES — FEBRUARY 12, 2025, MARCH 12, 2025 AND MARCH 26, 2025

After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item.

Chair Maupin recommended approval of minutes dated February 12, 2025. A motion to approve minutes dated February 12, 2025 was made by Commissioner Radcliffe and was seconded by Commissioner Claire. The motion passed 4-0 by roll call vote with Commissioner Gasparini abstaining.

Chair Maupin recommended approval of minutes dated March 12, 2025. A motion to approve minutes dated March 12, 2025 was made by Commissioner Claire and was seconded by Commissioner Gasparini. The motion passed 4-0 by roll call vote with Chair Maupin abstaining.

Chair Maupin recommended approval of minutes dated March 26, 2025. A motion to approve minutes dated March 26, 2025 was made by Commissioner Gasparini and was seconded by Commissioner Radcliffe. The motion passed by a unanimous voice roll call vote of all Commissioners present.

IV. APPROVAL OF CLAIMS — NONE

V. ORDINANCES

A. ORDINANCE OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY ESTABLISHING SALARY PLAN FOR THE OFFICERS AND EMPLOYEES OF THE PORT OF REDWOOD CITY, AND REPEALING ALL ORDINANCES, OR PORTIONS THEREOF, IN CONFLICT HERewith

CEQA: THE ACTION BEFORE THE BOARD IS NOT SUBJECT TO CEQA REVIEW PROCESS PURSUANT TO RESOURCE CODE, SECTION 21065 AND GUIDELINES, SECTION 15378

After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. Chair Maupin

recommended waiving the full reading and introducing the ordinance. A motion to waive the full reading and introduce the ordinance was made by Commissioner Radcliffe and was seconded by Commissioner Chang. The motion passed by a unanimous voice roll call vote of all Commissioners present.

VI. RESOLUTIONS — NONE

VII. MOTIONS — NONE

VIII. REPORTS/PRESENTATIONS

A. RECEIVE THE FISCAL YEAR 2024 ANNUAL AUDITED FINANCIAL STATEMENTS (MAZE & ASSOCIATES)

Executive Director Zortman introduced Rajesh Sewak, Director of Finance and Administration and Ms. Grace Zhang, with Maze and Associates. In the auditor's report of the Port's FY24 financial statements, dated April 9, 2025, Maze & Associates issued an unmodified opinion (or clean) audit. In their opinion, the financial statements presented were in accordance with accounting principles generally accepted in the United States of America. The Port's net assets increased by \$3,759,634 from \$49,924,331 as of June 30, 2023 to \$53,683,965 as of June 30, 2024. After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. This was an informational item; no Board action was taken.

IX. EXECUTIVE DIRECTOR'S REPORT

On March 28, 2025 staff and Commissioner Radcliffe attended Assemblymember Diane Papan's Second Annual Women's Power Breakfast, this event provides a platform for cross-sector networking, mutual inspiration and empowerment of accomplished women leaders who are impacting San Mateo County and beyond. Executive Director Zortman reported on April 5, 2025 Rock the Dock kicked off and will conclude in November 2025. Executive Director Zortman expressed her appreciation to the Commissioners that will be attending the Lunch and Learn later in the day; the first of two scheduled in the month of April. Executive Director Zortman concluded her report thanking administration and field staff for their continued hard work.

X. MATTERS OF BOARD INTEREST

On April 1, 2025 Commissioner Claire and Chair Maupin attended The Propeller Club of Northern California informational webinar where Lars Jensen, of Vespucci Maritime, updated and discussed the impacts of U.S. Tariffs on ocean shipping, China shipbuilding challenges, container market updates, U.S. small ports vulnerabilities and ocean carrier rate projections in 2025.

XI. CLOSED SESSION — NONE

XII. ADJOURNMENT — TO REGULAR MEETING OF APRIL 23, 2025

After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to adjourn the meeting was made by Commissioner Chang and seconded by Commissioner Gasparini. The motion passed by a unanimous voice roll call vote of all Commissioners present. The meeting was adjourned by Chair Maupin at 8:14 AM to its next regularly scheduled meeting on April 23, 2025.