



# BOARD OF PORT COMMISSIONERS PORT OF REDWOOD CITY MINUTES

REGULAR MEETING  
WEDNESDAY, 8:00 AM  
DECEMBER 13, 2023

CHAIR: LORIANNA KASTROP  
VICE CHAIR: STAN MAUPIN  
SECRETARY: NANCY C. RADCLIFFE  
COMMISSIONER: RICHARD S. CLAIRE  
COMMISSIONER: RALPH A. GARCIA

## I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Board of Port Commissioners held its regular meeting in person at the Port Administrative Offices and via video/teleconference, pursuant to Government Code Section 54953(e). Members of the public participated in the meeting as well as remotely via the Zoom platform or in person at the Port Administrative Offices. Pursuant to the Ralph M. Brown Act, as amended by AB 361, all votes were by roll call and the meeting was available to the public to attend and provide public comments via audio/video teleconference.

Chair Kastrop, presiding

Commissioners Present: Richard Claire, Ralph Garcia, Nancy C. Radcliffe, Stan Maupin and Lorianna Kastrop

Commissioners Absent: None

Port Executives Present: Executive Director, Kristine A. Zortman; Director of Finance and Administration, Rajesh Sewak and Port Attorney, Francois X. Sorba

Chair Kastrop called the meeting to order at 8:00 AM. Clerk of the Board Linda Alvarado conducted roll call and confirmed a meeting quorum with Commissioners Claire, Garcia, Radcliffe, Maupin and Kastrop in attendance. Commissioner Radcliffe led the Pledge of Allegiance.

## II. PUBLIC COMMENT

Executive Director Zortman confirmed that there were no members of the public who wished to make public comment on non-agendized items.

## III. APPROVAL OF MINUTES — NOVEMBER 8, 2023

After inviting public comment, Chair Kastrop confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to approve the minutes dated November 8, 2023 was made by Commissioner Radcliffe and was seconded by Commissioner Garcia. The motion passed by a unanimous voice roll call vote of all Commissioners present.

## IV. APPROVAL OF CLAIMS — NOVEMBER 16, 2023 AND NOVEMBER 30, 2023

After inviting public comment, Chair Kastrop confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to approve the claims dated November 16, 2023 and November 30, 2023 was made by Commissioner Radcliffe and was seconded by Commissioner Maupin. The motion passed by a unanimous voice roll call vote of all Commissioners present.

## V. ORDINANCES — NONE

## VI. RESOLUTIONS — NONE

## VII. MOTIONS — NONE

## VIII. REPORTS/PRESENTATIONS — NONE

**IX. EXECUTIVE DIRECTOR’S REPORT**

On December 5, 2023 Executive Director Zortman attended Seaport Industrial Associations annual meeting. On December 5, 2023 Executive Director Zortman attended San Mateo County Economic Development Association’s holiday reception. On December 12, 2023 Executive Director Zortman attended Special Governmental Relations Committee Meeting hosted by Chamber San Mateo County, with Congressman Mullin in attendance. Congressman Mullin spoke on his first year in DC and his outlook on the future. Staff thanked Congressman Mullin for his leadership and guidance as he is assisting the Port’s dredging issues with the US Army Corps of Engineers. Executive Director Zortman stated the ferry project continues to move forward.

**X. MATTERS OF BOARD INTEREST**

Commissioner Garcia congratulated Executive Director Zortman on her newly appointed position of President of California Association of Port Authorities (CAPA) Board. Commissioner Radcliffe stated she toured Hurrlica, the new restaurant located at Westpoint Harbor. From November 16, 2023 through November 17, 2023 Commissioner Maupin attended Port Authority Emergency Response Summit hosted by the Port of Virginia, discussions included topics to help protect our nation’s ports and the supply chain. Commissioner Maupin also stated from the Port Authority Emergency Response Summit he now serves on Port Partners Emergency Response Committee. Commissioner Maupin thanked staff for their continued work for the Port. On November 17, 2023 Chair Kastrop attended San Francisco Bay Conservation and Development Commission’s (BCDC) subcommittee meeting called Sediment and Beneficial Reuse Working Group. On December 5, 2023 Chair Kastrop attended Seaport Industrial Associations holiday reception. On December 12, 2023 Chair Kastrop attended the Special Governmental Relations Committee Meeting hosted by Chamber San Mateo County. Chair Kastrop stated that she is pleased to be part of these groups.

**XI. CLOSED SESSION**

CONFERENCE WITH REAL ESTATE NEGOTIATOR pursuant to Government Code Section 54956.8  
(Price and Terms of Payment)

- A. Property: Approximately 46,043 square feet of water and marina area located at 455 Seaport Court, Redwood City, CA 94063  
Negotiating Parties: Kristine A. Zortman, Rajesh Sewak, Trish Wagner, Port of Redwood City  
Garrett Marina Group, Inc.
- B. Property: Approximately 3.7 acres of water and land area located at 599 Seaport Blvd., Redwood City, CA 94063  
Negotiating Parties: Kristine A. Zortman, Rajesh Sewak, Trish Wagner, Port of Redwood City  
Marine Group Boat Works

Chair Kastrop convened the Board into a Closed Session at 8:16 AM for the above matters.

Chair Kastrop reconvened the Board into Open Session at 8:47 AM, stating no reportable actions from Closed Session.

**XII. ADJOURNMENT — TO REGULAR MEETING OF DECEMBER 27, 2023**

After inviting public comment, Chair Kastrop confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. Chair Kastrop adjourned the meeting in honor of Don Horsley, former teacher, juvenile counselor, police officer, sheriff, Supervisor for San Mateo County and advocate for mental health. A motion to adjourn the meeting was made by Commissioner Garcia and seconded by Commissioner Maupin. The motion passed by a unanimous voice roll call vote of all Commissioners present. The meeting was adjourned at 8:49 AM to its next regularly scheduled meeting on December 27, 2023.