



# BOARD OF PORT COMMISSIONERS PORT OF REDWOOD CITY MINUTES

REGULAR MEETING  
WEDNESDAY, 8:00 AM  
NOVEMBER 8, 2023

CHAIR: LORIANNA KASTROP  
VICE CHAIR: STAN MAUPIN  
SECRETARY: NANCY C. RADCLIFFE  
COMMISSIONER: RICHARD S. CLAIRE  
COMMISSIONER: RALPH A. GARCIA

## I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Board of Port Commissioners held its regular meeting in person at the Port Administrative Offices and via video/teleconference, pursuant to Government Code Section 54953(e). Members of the public participated in the meeting as well as remotely via the Zoom platform or in person at the Port Administrative Offices. Pursuant to the Ralph M. Brown Act, as amended by AB 361, all votes were by roll call and the meeting was available to the public to attend and provide public comments via audio/video teleconference.

Chair Kastrop, presiding

Commissioners Present: Richard Claire, Ralph Garcia, Nancy C. Radcliffe, Stan Maupin and Lorianna Kastrop

Commissioners Absent: None

Port Executives Present: Director of Finance and Administration, Rajesh Sewak and Port Attorney, Francois X. Sorba

Chair Kastrop called the meeting to order at 8:00 AM. Clerk of the Board Linda Alvarado conducted roll call and confirmed a meeting quorum with Commissioners Claire, Garcia, Radcliffe, Maupin and Kastrop in attendance. Commissioner Maupin led the Pledge of Allegiance.

## II. PUBLIC COMMENT —

Director of Finance and Administration Sewak confirmed that there were no members of the public who wished to make public comment on non-agendized items.

## III. APPROVAL OF MINUTES — OCTOBER 11, 2023

After inviting public comment, Chair Kastrop confirmed with Director of Finance and Administration Sewak that there were no members of the public who wished to make public comment on this agenda item. A motion to approve the minutes dated October 11, 2023 was made by Commissioner Garcia and was seconded by Commissioner Radcliffe. The motion passed by a unanimous voice roll call vote of all Commissioners present.

## IV. APPROVAL OF CLAIMS — OCTOBER 5, 2023, and OCTOBER 26, 2023

After inviting public comment, Chair Kastrop confirmed with Director of Finance and Administration Sewak that there were no members of the public who wished to make public comment on this agenda item. A motion to approve the claims dated October 5, 2023 and October 26, 2023 was made by Commissioner Radcliffe and was seconded by Commissioner Maupin. The motion passed by a unanimous voice roll call vote of all Commissioners present.

## V. ORDINANCES — NONE

## VI. RESOLUTIONS

### A. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING STANDARD FOURTH AMENDMENT TO SUBLEASE AGREEMENT (PORTSIDE INVESTORS - PHASE I LEASE AGREEMENT) (JAMES WASSERMANN, CPA)

After inviting public comment, Chair Kastrop confirmed with Director of Finance and Administration Sewak that there were no members of the public who wished to make public comment on this agenda item. A motion to adopt the resolution was made by Commissioner Maupin and was seconded by Commissioner Radcliffe. The motion passed by a unanimous voice roll call vote of all Commissioners present.

**VII. MOTIONS — NONE**

**VIII. REPORTS/PRESENTATIONS — NONE**

**IX. EXECUTIVE DIRECTOR’S REPORT — NONE**

**X. MATTERS OF BOARD INTEREST**

On October 16, 2023 Commissioner Maupin attended 101/84 stakeholders overview. On November 3, 2023 Commissioner Maupin and Commissioner Garcia attended the Boards Commissions and Committees Recognition Event, hosted by the City of Redwood City. On October 11, 2023 Chair Kastrop and Commissioner Radcliffe attended the Redwood City Library Foundation’s Annual Pub Crawl, an event that Commissioner Radcliffe organized. On October 12, 2023 Chair Kastrop attended the Water Emergency Transportation Authority board meeting. On October 13, 2023 Chair Kastrop attended the Port’s Lunch and Learn. On October 17, 2023 she attended the virtual briefing on the San Francisco Bay Conservation and Development Commission's (BCDC) Seaport Plan, she stated the Port of Redwood City is included in this plan. On November 2, 2023 Chair Kastrop, virtually attended the State Assembly Selection Committee on Ports and Goods Movement Meeting. Chair Kastrop thanked Executive Director Zortman and State staff for their presentation that included a wide range of important comments.

**XI. CLOSED SESSION**

**CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION —**

**Significant exposure to litigation Government Code, Section 54956.9 (d) (4) (ONE CASE)**

Chair Kastrop convened the Board into a Closed Session at 8:16 AM for the above matter.

Chair Kastrop reconvened the Board into Open Session at 8:35 AM, stating no reportable actions from Closed Session.

**XII. ADJOURNMENT — TO REGULAR MEETING OF NOVEMBER 22, 2023**

After inviting public comment, Chair Kastrop confirmed with Director of Finance and Administration Sewak that there were no members of the public who wished to make public comment on this agenda item. A motion to adjourn the meeting was made by Commissioner Garcia and seconded by Commissioner Radcliffe. The motion passed by a unanimous voice roll call vote of all Commissioners present. The meeting was adjourned at 8:35 AM to its next regularly scheduled meeting on November 22, 2023.