



# BOARD OF PORT COMMISSIONERS PORT OF REDWOOD CITY MINUTES

REGULAR MEETING  
WEDNESDAY, 8:00 AM  
JANUARY 10, 2024

CHAIR: LORIANNA KASTROP  
VICE CHAIR: STAN MAUPIN  
SECRETARY: NANCY C. RADCLIFFE  
COMMISSIONER: RICHARD S. CLAIRE  
COMMISSIONER: RALPH A. GARCIA

## I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Board of Port Commissioners held its regular meeting in person at the Port Administrative Offices and via video/teleconference, pursuant to Government Code Section 54953(e). Members of the public participated in the meeting as well as remotely via the Zoom platform or in person at the Port Administrative Offices. Pursuant to the Ralph M. Brown Act, as amended by AB 361, all votes were by roll call and the meeting was available to the public to attend and provide public comments via audio/video teleconference.

Chair Kastrop, presiding

Commissioners Present: Richard Claire, Ralph Garcia, Stan Maupin and Lorianna Kastrop

Commissioners Absent: Nancy C. Radcliffe

Port Executives Present: Executive Director, Kristine A. Zortman; Director of Finance and Administration, Rajesh Sewak and Port Attorney, Francois X. Sorba

Chair Kastrop called the meeting to order at 8:00 AM. Clerk of the Board Linda Alvarado conducted roll call and confirmed a meeting quorum with Commissioners Claire, Garcia, Maupin and Kastrop in attendance and Commissioner Radcliffe with an excused absence. Commissioner Claire led the Pledge of Allegiance.

## II. PUBLIC COMMENT

Executive Director Zortman confirmed that there were no members of the public who wished to make public comment on non-agendized items.

## III. APPROVAL OF MINUTES — NONE

## IV. APPROVAL OF CLAIMS — DECEMBER 21, 2023

After inviting public comment, Chair Kastrop confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to approve claims dated December 21, 2023 was made by Commissioner Maupin and was seconded by Commissioner Garcia. The motion passed 4-0 by voice roll call vote with Commissioner Radcliffe having an excused absence.

## V. ORDINANCES — NONE

## VI. RESOLUTIONS

### A. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING STANDARD FIRST AMENDMENT TO SUBLEASE AGREEMENT - (PORTSIDE INVESTORS - PHASE I LEASE AGREEMENT) - (VIBRANT NICHE, INC. A CALIFORNIA S-CORPORATION)

After inviting public comment, Chair Kastrop confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to adopt the resolution was made by Commissioner Maupin and was seconded by Commissioner Garcia. The motion passed 4-0 by voice roll call vote with Commissioner Radcliffe having an excused absence.

## VII. MOTIONS — NONE

## VIII. REPORTS/PRESENTATIONS — NONE

## IX. EXECUTIVE DIRECTOR'S REPORT

On January 12, 2024 Port staff will host the State Assembly Select Committee on Ports and Goods Movement at the request of Assemblymember Gipson's office. Executive Director Zortman updated the status of the Port's dredging. She stated the US Army Corps of Engineers (USACE) contractor completed the dredging of the controlling depth issue area. She also stated dredging is paused until the USACE survey crew publishes their report.

**X. MATTERS OF BOARD INTEREST**

Commissioner Maupin stated 101/84 project is progressing with meetings, he stated at this time there are no reportable actions. Commissioner Maupin will be attending the State Assembly Select Committee on Ports and Goods Movement meeting on January 12, 2024 with Assemblymember Gipson's office. Commissioner Garcia announced the Optimus Club's 33<sup>rd</sup> Annual Crab Feed will take place the first Saturday in March 2024.

**XI. CLOSED SESSION-CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION —**

**A. SIGNIFICANT EXPOSURE TO LITIGATION SUBDIVISION (d) (2) AND (e) (1) OF SECTION 54956.9 OF THE GOVERNMENT CODE (THREE CASES).**

**B. SIGNIFICANT EXPOSURE TO LITIGATION**

**CLAIMANT: KIMBERLY SAUTER, CLAIM NO. 2023-02 (GOVERNMENT CODE SECTION 54956.9 (d) (2) AND (e) (3) (ONE CASE).**

**COPY OF CLAIM IS AVAILABLE FOR VIEWING BY THE PUBLIC AT THE PORT OFFICE**

Chair Kastrop convened the Board into a Closed Session at 8:15 AM for the above matter.

Chair Kastrop reconvened the Board into Open Session at 8:36 AM.

Chair Kastrop stated no reportable actions from Closed Session for item XI.A.

Chair Kastrop stated Claim No. 2023-02 filed by Kimberly Sauter, Item XI.B, is rejected in its entirety and instructed staff to send a Rejection Letter. A motion to approve the rejection of Claim No. 2023-02 was made by Commissioner Gracia and seconded by Commissioner Claire. The motion to reject Claim No. 2023-02 filed by Kimberly Sauter passed 4-0 by voice roll call vote with Commissioner Radcliffe having an excused absence.

**XII. ADJOURNMENT — TO REGULAR MEETING OF JANUARY 24, 2024**

After inviting public comment, Chair Kastrop confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to adjourn the meeting was made by Commissioner Maupin and seconded by Commissioner Garcia. The motion passed 4-0 by voice roll call vote with Commissioner Radcliffe having an excused absence. The meeting was adjourned by Chair Kastrop at 8:38 AM to its next regularly scheduled meeting on January 24, 2024.