



BOARD OF PORT COMMISSIONERS PORT OF REDWOOD CITY MINUTES

REGULAR MEETING
WEDNESDAY, 8:00 AM
APRIL 24, 2024

CHAIR: LORIANNA KASTROP
VICE CHAIR: STAN MAUPIN
SECRETARY: NANCY C. RADCLIFFE
COMMISSIONER: RICHARD S. CLAIRE
COMMISSIONER: RALPH A. GARCIA

I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Board of Port Commissioners held its regular meeting in person at the Port Administrative Offices and via video/teleconference, pursuant to Government Code Section 54953(e). Members of the public participated in the meeting as well as remotely via the Zoom platform or in person at the Port Administrative Offices. Pursuant to the Ralph M. Brown Act, all votes were by roll call and the meeting was available to the public to attend and provide public comments via audio/video teleconference.

Chair Lorianna Kastrop, presiding

Commissioners Present: Richard Claire, Ralph Garcia, Nancy C. Radcliffe, Stan Maupin and Lorianna Kastrop

Commissioners Absent: None

Port Executives Present: Executive Director, Kristine A. Zortman; Director of Finance and Administration, Rajesh Sewak and Port Attorney, Francois X. Sorba

Chair Kastrop called the meeting to order at 8:00 AM. Clerk of the Board Linda Alvarado conducted roll call and confirmed a meeting quorum with Commissioners Claire, Garcia, Radcliffe, Maupin and Kastrop in attendance. Commissioner Radcliffe led the Pledge of Allegiance.

II. PUBLIC COMMENT —

Executive Director Zortman confirmed that there were no members of the public in attendance at the meeting who wished to make public comment on non-agendized items.

III. APPROVAL OF MINUTES — APRIL 10, 2024

After inviting public comment, Chair Kastrop confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to approve claims dated April 10, 2024 was made by Commissioner Maupin and was seconded by Commissioner Radcliffe. The motion passed 4-1 voice roll call vote with Commissioner Kastrop abstaining due to her excused absence.

IV. APPROVAL OF CLAIMS — APRIL 17, 2024

After inviting public comment, Chair Kastrop confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to approve claims dated April 17, 2024 was made by Commissioner Radcliffe and was seconded by Commissioner Garcia. The motion passed by a unanimous voice roll call vote of all Commissioners present.

V. ORDINANCES

A. ADOPTION OF AN ORDINANCE OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY ESTABLISHING SALARY PLAN FOR THE OFFICERS AND EMPLOYEES OF THE PORT OF REDWOOD CITY, AND REPEALING ALL ORDINANCES, OR PORTIONS THEREOF, IN CONFLICT HEREWITH - PUBLIC HEARING

Chair Kastrop opened the public hearing at 8:02 AM. After inviting public comment, Chair Kastrop confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to close the public hearing and waive the second reading was made by Commissioner Garcia and was seconded by Commissioner Maupin. A motion to adopt the ordinance was made by Commissioner Garcia and was seconded by Commissioner Maupin. The motion passed by a unanimous voice roll call vote of all Commissioners present.

VI. RESOLUTIONS — NONE

VII. MOTIONS — NONE

VIII. REPORTS/PRESENTATIONS — NONE

IX. EXECUTIVE DIRECTOR'S REPORT

From April 19 through April 21, 2024 Executive Director Zortman along with Commissioner Maupin and Chair Kastrop attended Chamber San Mateo County 2024 Progress Seminar. At the seminar, Executive Director Zortman participated on a panel that examined the challenges facing public transit and ways to strengthen and grow public transit networks. Executive Director Zortman recognized Congressman Mullin for his continued support. On April 25, 2024 Port staff, Granite Rock, Marine Science Institute and Seaport Industrial Association will host Lunch and Learn boat tour. On April 23, 2024 staff toured the US Army Corp of Engineers and discussed the dredging cycle. Executive Director Zortman concluded her report stating on May 4, 2024 the Port will host its Second Annual Drone Show.

X. MATTERS OF BOARD INTEREST

From April 19 through April 21, 2024 Commissioner Maupin along with Executive Director Zortman and Chair Kastrop attended Chamber San Mateo County 2024 Progress Seminar (Progress Seminar). Chair Maupin stated Executive Director Zortman did a great job representing the Port at the Progress Seminar. On April 23, 2024 Commissioner Maupin attended the Port Authority Emergency Response committee meeting. Commissioner Maupin recognized today as Administrative Professionals Day and recognized the work that Linda Alvarado, Clerk of the Board has been doing. On April 11, 2024 Commissioner Radcliffe attended the San Francisco Bay Area Water Emergency Transportation Authority meeting. Chair Kastrop stated as a Progress Seminar panel speaker, Executive Director Zortman did a great job and hit all the talking points.

XI. CLOSED SESSION — CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION —

A. SIGNIFICANT EXPOSURE TO LITIGATION SUBDIVISION (d)(2) AND (e)(1) OF SECTION 54956.9 OF THE GOVERNMENT CODE (5)(FIVE CASES).

Chair Kastrop convened the Board into a Closed Session at 8:13 AM for the above matter.

Chair Kastrop reconvened the Board into Open Session at 8:27 AM, stating no reportable actions from Closed Session.

XII. ADJOURNMENT — TO REGULAR MEETING OF MAY 8, 2024

After inviting public comment, Chair Kastrop confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to adjourn the meeting was made by Commissioner Maupin and was seconded by Commissioner Radcliffe. The motion passed by a unanimous voice roll call vote of all Commissioners present. The meeting was adjourned by Chair Kastrop at 8:27 AM to its next regularly scheduled meeting on May 8, 2024.