



**BOARD OF PORT COMMISSIONERS**  
**PORT OF REDWOOD CITY**  
**MINUTES**  
**REGULAR MEETING**  
**WEDNESDAY, 8:00 AM**  
**AUGUST 14, 2024**

**CHAIR: STAN MAUPIN**  
**VICE CHAIR: NANCY C. RADCLIFFE**  
**SECRETARY: MIKE CLAIRE**  
**COMMISSIONER: CHU CHANG**  
**COMMISSIONER: DANI GASPARINI**

**\*\*\*HYBRID MEETING — IN-PERSON AND BY VIDEOCONFERENCE\*\*\***

**I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**

The Board of Port Commissioners held its regular meeting in person at the Port Administrative Offices and via video/teleconference, pursuant to Government Code Section 54953(e). Members of the public participated in the meeting as well as remotely via the Zoom platform or in person at the Port Administrative Offices. Pursuant to the Ralph M. Brown Act, as amended by AB 361, all votes were by roll call and the meeting was available to the public to attend and provide public comments via audio/video teleconference.

Vice Chair Maupin, presiding

Commissioners Present: Dani Gasparini, Mike Claire, Nancy Radcliffe and Stan Maupin

Commissioners Absent: Chu Chang

Port Executives Present: Executive Director, Kristine A. Zortman; Director of Finance and Administration, Rajesh Sewak and Port Attorney, Francois X. Sorba

Vice Chair Maupin called the meeting to order at 8:00 AM. Clerk of the Board Linda Alvarado conducted roll call and confirmed a meeting quorum with Commissioners Gasparini, Claire, Radcliffe, and Maupin in attendance and Commissioner Chang with an excused absence. Commissioner Radcliffe led the Pledge of Allegiance.

**II. PUBLIC COMMENT**

Executive Director Zortman confirmed that there were no members of the public who wished to make public comment on non-agendized items.

Agenda item VII. was moved with no objections.

**VII. MOTIONS**

**A. ELECTION OF OFFICERS**

After inviting public comment, Vice Chair Maupin confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item.

A motion to elect Commissioner Claire as Secretary was made by Vice Chair Maupin and was seconded by Commissioner Radcliffe. The motion to elect Commissioner Claire as Secretary passed 4-0 by voice roll call vote with Commissioner Chang having an excused absence.

A motion to elect Commissioner Radcliffe as Vice Chair was made by Commissioner Gasparini and was seconded by Vice Chair Maupin. The motion to elect Commissioner Radcliffe as Vice Chair passed 4-0 by voice roll call vote with Commissioner Chang having an excused absence.

A motion to elect Vice Chair Maupin as Chair was made by Commissioner Radcliffe and was seconded by Commissioner Gasparini. The motion to elect Vice Chair Maupin as Chair passed 4-0 by voice roll call vote with Commissioner Chang having an excused absence.

Newly appointed Chair Maupin remained in control of the meeting.

**III. APPROVAL OF MINUTES — NONE**

**IV. APPROVAL OF CLAIMS — JULY 24, 2024**

After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to approve claims dated July 24, 2024

was made by Commissioner Radcliffe and was seconded by Commissioner Claire. The motion passed 4-0 by voice roll call vote with Commissioner Chang having an excused absence.

**V. ORDINANCES — NONE**

**VI. RESOLUTIONS**

**A. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING THE BELOW SUBLEASE AGREEMENTS:**

- 1. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING STANDARD SUBLEASE AGREEMENT - (PORTSIDE INVESTORS - PHASE I LEASE AGREEMENT) - (DAVE SCHAEFFER AND DAVID WELLS, AS INDIVIDUALS, DBA REDWOOD WATER SPORTS, LLC)**
- 2. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING STANDARD SUBLEASE AGREEMENT - (PORTSIDE INVESTORS - PHASE I LEASE AGREEMENT) - (DENNIS J. SHEEHAN, MD FACC)**

After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to adopt the resolutions was made by Commissioner Radcliffe and was seconded by Commissioner Claire. The motion passed 4-0 by voice roll call vote with Commissioner Chang having an excused absence.

**VIII. REPORTS/PRESENTATIONS**

**IX. EXECUTIVE DIRECTOR'S REPORT**

Executive Director Zortman commenced her report by stating on August 14, 2024 she is attending the Chairman's Select Committee on Goods Movement (Committee) Press Conference in Sacramento. She stated on August 13, 2024 the Committee released a white paper on port and goods movement for all ports in the state of California (State). Executive Director Zortman gave a brief detail on the creation of the Committee; stating several years ago the State invested \$1.2 billion dollars into port and freight goods movement, a first for the State. Executive Director Zortman stated along with the funding the State formed the (Committee) Chaired by Assembly Member Gipson and local Assembly Member Papan presiding as well. Executive Director Zortman stated over the past year the Committee has worked diligently on the white paper detailing policy change that will elevate the Ports in the State.

Executive Director Zortman stated that staff is doing a great job as the weather has been hot and staff continue to make incredible improvements. She also stated Rock the Dock attendance is larger than it has been in the past. She also stated staff targeted and secured amazing sponsors for PortFest. Executive Director Zortman concluded her report by thanking the new Commissioners and congratulated the newly nominated and elected officers.

**X. MATTERS OF BOARD INTEREST**

On July 28, 2024 Commissioner Radcliffe and Councilwoman Aguirre rode the ferry from Redwood City to San Francisco. On August 8, 2024 Commissioner Radcliffe attended the Water Emergency Transportation Authority (WETA) board meeting. She stated WETA reported out a total passenger count of 250 from the first ferry voyage from the Port of Redwood City to San Francisco.

Commissioner Claire stated his appreciation to staff and is looking forward to working with everyone.

Commissioner Gasparini expressed her appreciation to staff.

Chair Maupin reported the 101/84 project is at full speed and weekly meetings are going well. Chair Maupin stated the City of Redwood City continues to work with the Port's Federal lobbyist to process grant applications. On August 12, 2024 Chair Maupin attended a follow up meeting with Sims Metals and Redwood City Fire Department regarding the recent fire at Sims Metals. Chair Maupin stated Sims Metals reported actions being implemented to mitigate potential future fires. Chair Maupin stated Sims Metals actions have improved and are progressive.

**XI. CLOSED SESSION — NONE**

**XII. ADJOURNMENT — TO REGULAR MEETING OF AUGUST 28, 2024**

After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to adjourn the meeting was made by Commissioner Claire and seconded by Commissioner Gasparini. The motion passed 4-0 by voice roll call vote with Commissioner Chang having an excused absence. The meeting was adjourned by Chair Maupin at 8:16 AM to its next regularly scheduled meeting on August 28, 2024.