



**BOARD OF PORT COMMISSIONERS
PORT OF REDWOOD CITY
MINUTES
REGULAR MEETING
WEDNESDAY, 8:00 AM
JULY 24, 2024**

**CHAIR: STAN MAUPIN
VICE CHAIR: NANCY C. RADCLIFFE
SECRETARY: MIKE CLAIRE
COMMISSIONER: CHU CHANG
COMMISSIONER: DANI GASPARINI**

I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Board of Port Commissioners held its regular meeting in person at the Port Administrative Offices and via video/teleconference, pursuant to Government Code Section 54953(e). Members of the public participated in the meeting as well as remotely via the Zoom platform or in person at the Port Administrative Offices. Pursuant to the Ralph M. Brown Act, all votes were by roll call and the meeting was available to the public to attend and provide public comments via audio/video teleconference.

Chair Lorianna Kastrop, presiding

Commissioners Present: Richard Claire, Ralph Garcia, Nancy C. Radcliffe, Stan Maupin and Lorianna Kastrop

Commissioners Absent: None

Port Executives Present: Executive Director, Kristine A. Zortman and Director of Finance and Administration, Rajesh Sewak

Chair Kastrop called the meeting to order at 8:00 AM. Clerk of the Board Linda Alvarado conducted roll call and confirmed a meeting quorum with Commissioners Claire, Garcia, Radcliffe, Maupin and Kastrop in attendance. Commissioner Garcia, Kastrop and Claire led the Pledge of Allegiance.

II. PUBLIC COMMENT

Executive Director Zortman confirmed that there were no members of the public in attendance at the meeting who wished to make public comment on non-agendized items.

III. APPROVAL OF MINUTES — JUNE 12, 2024, AND JUNE 26, 2024

After inviting public comment, Chair Kastrop confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to approve minutes dated June 12, 2024 was made by Commissioner Radcliffe and seconded by Commissioner Claire. A motion to approve the amended minutes dated June 26, 2024 was made by Commissioner Garcia and was seconded by Commissioner Radcliffe. The motion passed by a unanimous voice roll call vote of all Commissioners present.

IV. APPROVAL OF CLAIMS — JUNE 26, 2024, AND JULY 11, 2024

After inviting public comment, Chair Kastrop confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to approve claims dated June 26, 2024 and July 11, 2024 was made by Commissioner Maupin and was seconded by Commissioner Radcliffe. The motion passed by a unanimous voice roll call vote of all Commissioners present.

V. ORDINANCES — NONE

VI. RESOLUTIONS

A. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING THE BELOW SUBLEASE AGREEMENTS:

- 1. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING STANDARD FIRST AMENDMENT TO SUBLEASE AGREEMENT - (PORTSIDE INVESTORS - PHASE I LEASE AGREEMENT) - (KYO AUTISM THERAPY, LP)**
- 2. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING STANDARD SUBLEASE AGREEMENT - (PORTSIDE INVESTORS - PHASE I LEASE AGREEMENT) - (CAPCONNECT+, INC.)**

3. **RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING SECOND AMENDMENT TO SUBLEASE AGREEMENT - (PORTSIDE INVESTORS - PHASE I LEASE AGREEMENT) - (CAPITAL PROGRAM MANAGEMENT, INC.)**
4. **RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING STANDARD SUBLEASE AGREEMENT - (PORTSIDE INVESTORS - PHASE I LEASE AGREEMENT) - (ETALON, INC.)**

After inviting public comment, Chair Kastrop confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to adopt the resolution was made by Commissioner Garcia and was seconded by Commissioner Maupin. The motion passed by a unanimous voice roll call vote of all Commissioners present.

VII. MOTIONS — NONE

VIII. REPORTS/PRESENTATIONS

A. RECOGNITION OF FINAL MEETING OF OUTGOING COMMISSIONERS CLAIRE, GARCIA, AND KASTROP

Executive Director Zortman stated today is bittersweet as the Port is recognizing three Commissioners that are leaving. Executive Director Zortman stated on August 26, 2024 the City of Redwood City Council (City) will formally recognize Commissioners Claire, Garcia and Kastrop with a Proclamation and Resolution for their service. On August 28, 2024 the Port will also do the same. Executive Director Zortman stated she started her employment with the Port six years ago and expressed it has been an honor to work with each one of the outgoing Commissioners, citing how appreciative she is on their leadership and support. She stated that the Commission had taken a leap of faith when they hired her and she recognized the large hurdle to prove herself to Commissioner Claire. She thanked Commissioner Claire as he was sitting Chair through the global pandemic, stating how appreciative she is for his guidance and support, and for mentoring and educating her on the history of the Port and the relationship with the City. She stated Commissioner Garcia executed a lot of great things as sitting Chair such as launching public art. She also recognized Commissioner Kastrop for her leadership during Director Zortman's first year at the Port. She concluded with a presenting Commissioners Claire, Garcia and Kastrop with an inscribed desk clock detailing their years of service as Port Commissioners.

Commissioner Radcliffe stated the delight she has working with the outgoing Commissioners, acknowledging she has known each of the outgoing Commissioners for quite a long time. She also stated that it has been delightful to have worked together in the past, present and she knows that they will in the future. She recalled the vision and fun that she and Commissioner Claire had when they both served together in a past committee and organized the Walk About Downtown. She also stated how great it is to see so many things come to fruition. Commissioner Radcliffe recalled her time she and Commissioner Garcia served on the Planning Commission. She concluded by stating that serving with each of them has been great and thanked the outgoing Commissioners.

Commissioner Maupin highlighted Commissioner Claire's 17-year tenure as Port Commissioner. Also noting Commissioner Claire's remarkable history of serving 21-years on the Redwood City Council, including four years as Redwood City Mayor and seven years on Planning Commission. He also thanked Commissioner Claire's fiduciary oversight of the Port's finance and budget. He also noted Commissioner Claire served as Chairman of the Board for first ever Strategic Vision for the Port. Commissioner Maupin highlighted Commissioner Garcia's 19-year tenure on the Port Commission. He also stated that Commissioner Garcia is known for having more than 40-years of business experience in Redwood City and also serving on the Redwood City Planning Commission for ten years. He also noted Commissioner Garcia has been a value to the City as a local business owner/community leader and over 40-years serving the Optimist Club. Commissioner Maupin stated Commissioner Garcia served as Chairman of the Board when Port launched its first drone show. Commissioner Maupin highlighted Commissioner Kastrop's 16-year tenure as Port Commissioner, being the second woman to ever serve. Commissioner Maupin thanked Commissioners Claire, Garcia and Kastrop for their leadership and smooth transitions for both he and Commissioner Radcliffe.

Commissioner Claire stated he is thankful for the 44-years that he has served as a public servant, 17-years of those years as the Port Commissioner. Commissioner Claire stated that he is very pleased and it is a big win for the Port having Commissioners Maupin and Radcliffe on the Port Board. He also stated that the City has changed dramatically on his incredible journey. He concluded that while he did not vote for Executive Director Zortman six years ago, he is grateful that she was appointed.

Commissioner Garcia stated that it has been an honor to be a Port Commissioner, to participate in the great things that are happening at the Port. He stated that with Executive Director Zortman’s leadership, the Port will always win. Commissioner Garcia stated that he will really miss serving as Port Commissioner and thanked everyone.

Commissioner Kastrop expressed her gratitude for the opportunity to serve the City and the Port for the past 16-years. She also stated that the Port is important to commerce and the growth of Silicon Valley and supports environmental benefits and emergency preparedness, it is a regional treasure. She also stated that it was a long-held dream of hers for the public to come to enjoy the waterfront, starting with PortFest—and now we have Rock the Dock, the Drone Show, on the working waterfront Port tours and more. She stated it makes her so happy to see the Port providing a fun experience for thousands of people of all ages from all over the region. She thanked each and every one of the Port staff, and the professionals-Francois Sorba, Port Attorney, Peter Friedman and Ray Bucheger, our representatives in DC, the Public Relations team Jenny Windle and JPW Communication and prior to that Duane Sandul. Sammy Lau and everyone else working behind the scenes to make sure the Port has the best opportunities to be successful. She also thanked Greg Greenway, Clem Molony and the Seaport Industrial Association, the Sequoia Yacht Club, the Marine Science Institute, Spinnaker Sailing, the Coast Guard Auxiliary, Sea Scouts and all of our tenants. She stated we have shared goals for mutual success and every organization at the Port is critical to that success. She thanked her fellow Commissioners, both now and in the past, since 2008: Larry Aikins, Dick Dodge, Dick Claire, Ralph Garcia, Tom Cronin, Simms Duncan, Stan Maupin and Nancy Radcliffe all working together for the good of the Port and the community. She thanked the incoming commissioners, Chu Chang, Michael Claire and Dani Gasparini, for taking their valuable time to devote to the Port and wished them all the best. She also thanked her husband Mike for his patience and understanding while she was away from the office on Port related matters. She stated her tremendous gratitude for the two Executive Directors that she worked with: Mike Giari and Kristine Zortman. She stated Giari welcomed her and was patient with her many ideas and projects, even when he wasn’t totally in agreement. She stated how Executive Director Zortman took the ball and ran with it. She concluded stating “I know I’m leaving the Port with a great skipper, a great crew, and sailing on the right heading -thank you.”

Executive Director Zortman expressed her gratitude for the years of service, support, leadership and relationships that were forged during their years of service. Don Snaman, Port contractor, expressed his gratitude to the outgoing Port Commissioners.

IX. EXECUTIVE DIRECTOR’S REPORT

Executive Director Zortman stated the 4th of July event hosted at the Port was a huge success. Port staff did a phenomenal job with preparation and clean up. On June 26, 2024 the Metropolitan Transportation Commission (MTC) approved a funding packet up to \$50 million, thanking the MTC Board, Commissioners Papan and Canepa. On July 19, 2024 Port staff and Chair Kastrop attended the San Francisco Bay Conservation and Development Commission (BCDC) Sediment and Beneficial Reuse Commissioner Working Group. On July 22, 2024 Port staff attended MTC’s Regional Networking Management Council Meeting, citing the Port’s future ferry terminal is not listed on their Plan Bay Area 2050+: Draft Project list. On July 22, 2024 the City of Redwood City Council passed the Business Tax License increase.

X. MATTERS OF BOARD INTEREST

On June 26, 2024 Commissioner Maupin attend the Customs Brokers and Freight Forwarders Association of Northern California. Commissioner Maupin stated he has been attending the weekly meeting relating to the 101/84 project. On July 11, 2024 Commissioners Radcliffe and Kastrop attended the San Francisco Bay Area Water Emergency Transportation Authority Board of Directors Meeting.

XI. CLOSED SESSION — NONE

XII. ADJOURNMENT — TO REGULAR MEETING OF AUGUST 14, 2024

After inviting public comment, Chair Kastrop confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to adjourn the meeting was made by Commissioner Garcia and seconded by Commissioner Radcliffe. The motion passed by a unanimous voice roll call vote of all Commissioners present. The meeting was adjourned by Chair Kastrop at 8:39 AM to its next regularly scheduled meeting on August 14, 2024.