



**PORT OF REDWOOD CITY
BOARD OF PORT COMMISSIONERS REGULAR MEETING
WEDNESDAY – February 23, 2011**

MINUTES

I. CALL TO ORDER

8:00 A.M.: Chairman Garcia, presiding
Commissioners Present: Commissioner Thomas Cronin; Secretary Lorianna Kastrop;
Vice Chairman Richard S. Claire; and, Chairman, Ralph A. Garcia, Jr.
Commissioners Absent: Commissioner Richard A. Dodge
Staff Present: Executive Director, Michael J. Giari; Special Counsel to Port, Francois X.
Sorba; Director of Finance & Administration, Cynthia D. Hampton; Manager of
Operations, Donald Snaman; Manager of Development & Compliance, Eric Napralla;
Accounting Clerk, Linda Hawkins; Administrative Assistant, Margaret Astesano; and,
Executive Assistant, Rita F. Artist

Commissioner Cronin led the Pledge of Allegiance.

II. APPROVAL OF MINUTES

A Motion to Approve Minutes of Regular Meeting of February 9, 2011 was made by
Commissioner Kastrop and Seconded by Commissioner Cronin. The motion passed by
a unanimous voice vote of all Commissioners present. Commissioner Dodge was
absent.

III. CLAIMS

A Motion to Approve Claims was made by Commissioner Cronin and it was seconded by
Commissioner Claire. The motion passed by a unanimous voice vote of all
Commissioners present. Commissioner Dodge was absent.

IV. RESOLUTIONS

**A. RESOLUTION ACCEPTING THE MULTI-AGENCY MARITIME FACILITY PROJECT
AND AUTHORIZING RELEASE OF PAYMENT AND PERFORMANCE BONDS
PURSUANT TO THE TERMS OF THE CONTRACT WITH ANDERSON PACIFIC
ENGINEERING CONSTRUCTION, INC.**

Executive Director Giari explained that the Multi-Agency Maritime Facility (MAMF) is a
launch ramp that is used by emergency response and public agencies at the Port. In
June 2010 the Port executed an agreement with Anderson Pacific Engineering
Construction, Inc. to replace and upgrade the floating dock and gangway. The new
MAMF has an additional 400 square feet of boarding floats, two new dock utility
pedestals, an 80 ft. long gangway, and a security gate. The project was successfully
completed at the end of January. Anderson Pacific's original bid was for \$278,810 and
the total cost for the project was \$286,617. Additional costs were due to a requirement
from U.S. National Marine Fisheries Service to change the decking of the new 80-foot
gangway using light-penetrating materials that would not create a shadow. The Port's
engineer, Moffatt & Nichol, provided construction oversight services during the project
and has recommended acceptance of the project.



Giari commented that although a date has not been set, Port staff plans to hold a small ceremony with the Redwood City Police and Fire Departments, emergency response agencies, Port Commissioners and other representatives of the City to make everyone aware of the improvements that were made to this facility.

Commissioner Kastrop inquired about whether or not the U.S. National Marine Fisheries Service approved the facility prior to awarding the contract or was their request to change the decking made after the fact. Don Snaman explained that the U.S. Army Corps of Engineers issues the permit and they consult with NOAA and National Marine Fisheries. The Corps of Engineers did not think that the project would have any requirement from either agency so the Port awarded the contract before learning that light-penetrating materials would be required on the gangway.

A Motion to Adopt was made by Commissioner Kastrop. It was seconded by Commissioner Cronin. The motion passed by a unanimous voice vote of all Commissioners present. Commissioner Dodge was absent.

V. MOTION

A. MOTION APPROVING AND AUTHORIZING SPONSORSHIP IN THE AMOUNT OF \$10,000 FOR THE SPONSORSHIP OF THE REDWOOD CITY EDUCATION FOUNDATION

Executive Director Giari explained that the Redwood City Education Foundation (RCEF) is a volunteer, non-profit organization that has provided students with funding to support academic and music programs since 1983. Working with parents, the community, and business organizations, RCEF has expanded the programs they fund to include outdoor education and innovation in teaching science, math and technology. The Port has been a sponsor of RCEF since 1998.

RCEF is asking the Port to be a sponsor in their upcoming fund raising event, "Benefit for a Brighter Future", at which the Port will receive special recognition as recipient of the RCEF Investor Award. This award will recognize the Port's continued support for education in Redwood City schools through RCEF, the Port Poster Contest, and other efforts.

Giari commented that this year RCEF is planning to work with the Port and other community groups to organize PortFest in October 2011. With its participation in this event, RCEF will help expand the awareness by parents and children of the Port's activities and provide RCEF with a fund raising opportunity.

The recommendation by Staff for the level of sponsorship by the Port Commission for the Benefit for a Brighter Future event is in the amount of \$10,000.

Zeke Mead, Chair of RCEF's "Benefit for a Brighter Future" fundraising event commented that Redwood City has approximately 9,200 children in grades K-8 within 16 different schools. Mead stated that about 48% of the students are learning English for the first time, while 65% meet federal poverty levels. In spite of these challenges, the



Redwood City School District has three schools; Adelante, Orion, and Northstar, that are designated as California Distinguished Schools.

Mr. Mead commented that the level of funding that Redwood City schools receive is \$5,000-\$6,000 per student compared to some of the neighboring communities who receive 2-3 times that amount. RCEF is dedicated to providing every child in the Redwood City School District with an equal opportunity to a quality education. RCEF provides music education to students in grades 2-8, outdoor education in which all 5th graders spend one week at Camp Jones Gulch residential science education program, and a Summer Math Institute to ensure that all children have an opportunity to master Algebra I by the time they enter high school.

Mr. Mead said that RCEF is excited to be partnering with the Port in terms of the Investors Award and the PortFest coming up this October. He explained that Port Commissioners will be invited to the stage at the "Benefit for a Brighter Future" to receive the Investors Award.

A Motion to Approve and Authorize Sponsorship in the amount of \$10,000 for the Sponsorship of the Redwood City Education Foundation was made by Commissioner Claire. It was seconded by Commissioner Kastrop. The motion passed by a unanimous voice vote of all Commissioners present. Commissioner Dodge was absent.

VI. PUBLIC COMMENT: None

VII. MATTERS OF BOARD INTEREST: None

VIII. EXECUTIVE DIRECTOR'S REPORT:

Executive Director Giari reported that Port staff members, Jorge Ganoza and Don Snaman, took the Port boat out on a cold, rainy February 19th to participate in this year's Romancing the Creek Clean Up event. The Port boat was filled with debris from the shoreline of Bair Island and the whole event was a great success. Giari thanked and recognized Ganoza and Snaman for their participation in the Saturday community event.

Executive Director Giari also reported that Port staff has started this year's Port Poster Contest. Letters have been sent to all of the principals and 3rd, 4th, and 5th grade teachers in all of the public and private elementary schools in Redwood City. The theme for this year's contest is "Decorated Boat Parade", which is part of the annual South Bay Opening Day of Boating Season. In addition to the winning students' prizes, a School Participation Award in the amount of \$500 will be given to the school attended by the first place winner.

IX. ADJOURNMENT

At 8:19 a.m. Chairman Garcia requested that the Commission adjourn to its next regularly scheduled Meeting of March 9, 2011.

A Motion to Adjourn was made by Commissioner Kastrop and it was seconded by Commissioner Cronin. The motion passed by a unanimous voice vote of all Commissioners present. Commissioner Dodge was absent.