



**PORT OF REDWOOD CITY
BOARD OF PORT COMMISSIONERS REGULAR MEETING
WEDNESDAY – APRIL 14, 2010**

MINUTES

I. CALL TO ORDER

8:00 A.M.: Chairman Garcia, presiding

Commissioners Present: Commissioner Larry Aikins; Secretary Lorianna Kastrop; and, Chairman Ralph Garcia, Jr.

Commissioners Absent: Commissioner Richard Dodge; Vice Chairman Richard Claire

Staff Present: Special Counsel to Port, Francois X. Sorba; Director of Finance & Administration, Cynthia D. Hampton; Manager of Operations, Donald K. Snaman; Manager of Development & Compliance, Eric Napralla; Accounting Clerk, Linda Hawkins; Administrative Assistant, Margaret Astesano; and, Executive Assistant, Rita F. Artist

Commissioner Kastrop led the Pledge of Allegiance.

II. APPROVAL OF MINUTES

Chairman Garcia announced that this matter will not be acted upon today due to lack of quorum of Commissioners present at the Special Meeting of March 17. This item will be moved to a future agenda.

III. CLAIMS

Commissioner Aikins inquired about a payment of \$20,000 made to URS Corporation for the CEQA Study for SRDC and asked if URS will reimburse the Port for this cost.

Ms. Hampton explained that the Port has a reimbursement agreement with SRDC that covers the full cost of payments to URS plus an additional ten percent for the Port's administrative costs.

A Motion to Approve Claims was made by Commissioner Kastrop and it was seconded by Commissioner Aikins. The motion passed by a unanimous voice vote of all Commissioners present. Commissioners Dodge and Claire were absent.

IV. ORDINANCE ESTABLISHING SALARY PLAN FOR THE OFFICERS AND EMPLOYEES OF THE PORT OF REDWOOD CITY, AND REPEALING ALL ORDINANCES, OR PORTIONS THEREOF, IN CONFLICT HEREWITH - INTRODUCTION

Chairman Garcia announced that this ordinance will not be presented to the Board at this time and is withdrawn from the Agenda.

V. RESOLUTION

A. RESOLUTION APPROVING FIRST AMENDMENT TO STANDARD SUBLEASE AGREEMENT – (Portside Investors – Phase I Lease Agreement) – (NORMAN NEWHOUSE)

B. RESOLUTION APPROVING STANDARD SUBLEASE AGREEMENT – (Portside Investors – Phase I Lease Agreement) – (WINGHART LAW GROUP)



Items V-A and V-B were discussed and handled as one item. A Motion to Adopt was made by Commissioner Aikins. It was seconded by Commissioner Kastrop. The motion passed by a unanimous roll call vote of all Commissioners present. Commissioners Dodge and Claire were absent.

C. RESOLUTION SUPPORTING THE CITY OF REDWOOD CITY 2010 SUMMER CONCERT SERIES

Director of Finance & Administration, Cynthia Hampton, commented that Warren Dale, Chairperson of the Civic Cultural Commission, is here today requesting that the Port contribute \$7,500 to the 2010 Summer Concert Series. Ms. Hampton said that \$7,500 is in the Port's 2010 Budget and is equal to the amount that was given for sponsorship last year. She explained that the Port's contribution is subject to the receipt of a letter from the Civic Cultural Commission committing itself to hold at least one concert at the Port during the calendar year. Last year the concert was held at the 4th of July fireworks display. This year, a fireworks display will not be held at the Port. If the Board approves this Resolution, the appropriate Port location and date for the concert will be designated by the Port Executive Director in consultation with the Civic Cultural Commission and the Parks, Recreation and Community Services Department of the City.

Warren Dale, speaking on behalf of the senior citizens, families with young children, and those who are developmentally disabled who regularly attend the summer concerts, commented on what a great community building experience the Summer Concert Series is at Stafford Park. People of all ages attend and participate in the dancing. At each concert the Port is advertised as the prominent sponsor of the Concert Series.

Chairman Garcia commented that as a member of the Optimist Club, he sells hot dogs and hamburgers at the Concert Series at Stafford Park each year and thinks it is a great event that brings the community together.

Commissioner Kastrop agreed that the Concert Series is a wonderful event and because the Port has sponsored the Series over a number of years, the community recognizes us as the primary sponsor.

A Motion to Approve the Resolution in the amount of \$7,500.00 was made by Commissioner Kastrop. It was seconded by Commissioner Aikins. The motion passed by a unanimous roll call vote of all Commissioners present. Commissioners Dodge and Claire were absent.

VI. REPORT/PRESENTATION: By Donald Snaman, Manager of Operations
A. Quarterly Vessel and Tonnage Report – (January 1, 2010 - March 31, 2010)

Don Snaman reported that tonnage for the third quarter of FY10 was 193,184 metric tons, which is about 45 percent higher than last year and is slightly under the budget projection of 225,000 metric tons. Snaman commented that difference is probably attributable to timing. This next month 60,000-100,000 metric tons of bulk material is scheduled to cross Port docks. Comparing fourth quarter to actual, we are projecting that we will meet our target of 830,000 metric tons for FY10.

VII. PUBLIC COMMENT: None



VIII. MATTERS OF BOARD INTEREST:

Commissioner Aikins reported that Commissioner Dodge, Mike Giari, and he attended a Marine Highways Conference last week at which Secretary of Transportation Hood announced that after seven years of working toward a Marine Highway Initiative, the federal government will provide \$600,000 in grant funds to be used to expand the Marine Highway System. Hood commented that moving goods on water has many advantages. It reduces air pollution and can reduce traffic gridlock by getting trucks off our busy surface corridors. Staff plans to research applications for grant funds as soon as possible.

Commissioner Kastrop asked if Commissioner Aikins, during his many years as a Port commissioner, had ever noticed that the Secretary of Transportation was so heavily involved in maritime shipping matters. Aikins replied, "Not at all." He commented that it was encouraging that such a high ranking official attended this relatively small conference. The Maritime Administration (MARAD) falls under the Secretary of Transportation's Department and will be handling the implementation of the awarding of the grant funds.

IX. EXECUTIVE DIRECTOR'S REPORT

Executive Assistant Rita Artist reported on South Bay Opening Day of Boating Season, which was held on Saturday, April 10, commenting that Port staff was represented by Mike Giari, Don Snaman, Jorge Ganoza, and myself.

The day started off with a well attended pancake breakfast at the Sequoia Yacht Club. Moving out to the waterfront, the Grand Marshall, Vice Mayor Alicia Aguirre welcomed everyone to the event including Miss Redwood City and Miss San Mateo County. Bob Hoffman was there to start the parade by shooting off his canon. There were approximately 30-40 boats in the decorated boat parade. Windy conditions, along with off/on rain no doubt contributed to a smaller group of spectators than usual but the weather held off long enough to have a successful parade and everyone's spirits were high. The Port's boat, manned by Don Snaman and Jorge Ganoza, assisted the U.S. Coast Guard Auxiliary and the Redwood City Police Department in maintaining safety and security.

Port staff set up a tent in the parking area with a display of historic Port photos. The Marine Science Institute, The Coast Guard Auxiliary, and West Marine also set up displays and following the boat parade, interested people viewed the displays on their way back to the Yacht Club for a bar-b-que lunch and the Awards Ceremony.

X. ADJOURNMENT

At 8:17 a.m. Chairman Garcia requested that the Commission adjourn to its next scheduled Special Meeting of April 14, 2010 at 7:00 PM. A Motion to Adjourn was made by Commissioner Aikins and it was seconded by Commissioner Kastrop. The motion passed by a unanimous voice vote of all Commissioners present. Commissioners Dodge and Claire were absent.